

Finance, Wages & Audit Committee Meeting Minutes  
Thursday, February 22, 2024  
6:00 p.m. Town Hall Council Chambers

The Finance, Wage & Audit Committee met on Thursday, February 22, 2024. In attendance were Committee Members Louise Estep, Martha Frantz and Rachel Smith, along with Mayor John Berry, Rick Tolles, Kristel Beyer, Chad Beyer, Lynn Sylvain and Peggy Seab.

Estep stated the meeting was scheduled to create the 2024 Annual Appropriations and asked Kristel to review the Ordinance she prepared. Kristel reviewed the Ordinance, which showed the proposed 2024 totals, the 2023 totals and the change. She also provided a copy of the Appropriation Status and Revenue Status reports as of December 31, 2023. Kristel explained that as the expenditures reaches an 80 percent level, this is how she determines the appropriation amount should increase for the next year. Some other funds were increased based on known increases, such as the Sheriff's contract, health insurance rates and the fact that this is a full audit year. Some funds were decreased, such as the Planning and Zoning Salaries/Wages and the Principal for the Sewer Debt fund. It was noted that even with paying Chad a monthly amount for the Zoning Inspection duties, this amount is still lower than previously paid.

The projects discussed and appropriated for in 2024 include:

- Repairing the sidewalks in the downtown business district (Sidewalk Fund will be used)
- Sidewalks in the residential district
- Replacing 10 trees in the downtown business district (approximate cost \$10,000)
- Backflow preventor at King Road (approximate cost \$70,000)
- Spray Patching and Crack Sealing (approximate cost \$45,000)
- Parking Lots behind the business district, Pirate Park and beside the Town Hall – Chad will get new quotes, but there are monies available in the Street Levy Fund
- Additional signage that may be needed (Street Maintenance Fund)

Louise noted there are still monies available from the ARPA monies and at this time, we have not received any requests from the non-profits. The amounts previously approved are as follows:

- New Door Mechanism for the Town Hall (\$3,000 approved; \$2,650 spent)
- Header for the Town Hall (\$7,000)
- Furnace for the Town Hall (\$5,800 approved; \$5,375 spent)
- Painting Town Hall (\$4,500)
- Non-Profit Grants (\$67,500)

Louise asked for clarification on painting of the Town Hall. Rachel stated she will get clarification, but believes it is the entrance, stairway, and entrance to the theatre. Louise stated it would be a good idea to paint the entire Town Hall since we have monies available from ARPA.

Louise also asked if the Town Hall Committee understands that all projects, repairs, etc. to the Town Hall need to be approved by Council. It was decided that the Mayor would send them a letter before any repairs begin.

It was discussed at the last Council Meeting that the rental fees for the Town Hall do not cover the cleaning costs. Louise asked that the rental fees be reviewed and it was decided this falls under the Buildings, Parks, Properties and Maintenance Committee.

Louise asked the Committee if they had any other Finance topics to discuss tonight and they had none. Louise adjourned the meeting.

Respectfully submitted,

A handwritten signature in cursive script that reads "Louise Estep". The signature is written in black ink and is positioned above the printed name and title.

Louise Estep  
Chair, Finance, Wages & Audit Committee