

# MEETING MINUTES

## GRAND RAPIDS COUNCIL

### REGULAR SESSION



Held: January 28, 2019

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The Council of The Village of Grand Rapids convened in regular session from 7:00 P.M. to 8:20 P.M. in the Grand Rapids Town Hall. Mayor John Berry called the meeting to order with the following members and visitors present:

Bob Krabill – Present	Rachel Smith – Present
Mark Sarkan – Present	Jody Donsbach – Present
Bill Steck – Present	Jeremy Treen – Present

**EMPLOYEES:** Chad Hoffman and Kristel Beyer

**VISITORS:** None

**MINUTES:**

Krabill made a motion, seconded by Smith to approve the minutes of the regular meeting held on January 14, 2019 as submitted.

**BILLS:**

Donsbach made a motion, seconded by Smith to approve the bills dated January 11 – January 25, 2019.

Votes were:	Treen – yes	Smith – yes	Donsbach – yes
	Sarkan – yes	Steck – yes	Krabill - yes

**MOTION APPROVED**

Mayor Berry stated approval of bills have passed.

**INTRODUCTION OF VISITORS APPEARING BEFORE COUNCIL:** None

**SHERIFF'S REPORT:** None

**MAYOR'S REPORT:** Mayor apologized to the Administrator about not scheduling appointment with TMACOG, he will do that and let him know the date. Mayor spent an evening with some Cub Scouts, they needed to earn a badge for building a better community award. There names were Jake Heckerman and Grant Martin they were two nice, lively boys. Mayor received an invitation from Eagle Scout of Honor Jacob Caris for Troop 325, we will send him a certificate.

**ADMINISTRATOR'S REPORT:**

Administrator read his report; it will be attached to the Official Minutes.

Town Hall: The Historical Society and the Arts Council will be co-sponsoring the Bittersweet Farms music series rental for the Auditorium in the Town Hall. Bittersweet will be cleaning the facility and the Historical Society and Arts Council will be paying for the utilities when invoiced. Administrator told Council that the heat in the Historical Societies room in the

Town Hall has been kept on. Do we want them to put the gas bill in their name or not? Administrator stated they probably keep the heat on for their records. He wanted Council to be aware of that.

Last week, we received an email from the Solid Waste District about the 24-hour recycling, they found paint cans in them and other non-acceptable items. They asked us to put something on our website and we do have their rules listed already.

Administrator had talked with Mr. Marsh concerning the indigent burials. Mr. Marsh said we do not need an Ordinance because it is a state law. Administrator told Council he would like to go into executive session concerning properties.

Mayor stated the PUCO contacted him to see if we had a small office for them to rent. Mayor and Administrator showed them the two rooms in the Town Hall that we had available and said they would get back to us. After Council discussion, they are willing to rent a room of the Town Hall to the PUCO.

**FISCAL OFFICER'S REPORT:** Gave Council the December 2018 Bank Reconciliation with accompanying Bank Statements. Gave Finance Committee Appropriation Status, Revenue Status and Fund Listing. Gave Council a copy of Credit Card Policy. Administrator stated we did have a policy in place but now the Auditor wants a more in depth policy.

Sarkan caught an error in the policy, paragraph 4, line 4 change the word form to from. Krabill made a motion seconded by Donsbach to approve the Credit Card Policy for the Village amending item 21 of the Employee Policy and Procedure Manual.

Votes were:	Smith – yes	Donsbach – yes	Sarkan – yes
	Steck – yes	Krabill – yes	Treen – yes

**MOTION APPROVED**

Mayor had looked over the reconciliations of 2017 and 2018. There is not a big difference in the numbers from year to year. Mayor stated we should schedule a meeting to discuss the finances we do have, so then we know what we have to complete projects.

Steck stated he would schedule a meeting and inform Kristel so she can post and then forward to Council.

**READING OF COMMUNICATIONS:** Mayor received an invitation from the Wood County Board of Developmental Disabilities they are celebrating Developmental Disabilities Awareness during the month of March. They are having a CommUNITY Basketball game featuring their Special Olympics athletes who will be playing against a team of local Celebrities on Tuesday March 5, 2019 at 6:30 pm in the Dolores Black gymnasium in the BG Community Center.

**COMMITTEES:** None

**ORDINANCES:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**COMMENTS:** Mayor said the guys working on the bridge are some workers. They have been working in the extreme cold.

Treen made a motion seconded by Donsbach to enter into executive session to include the Village Administrator, Mayor, Fiscal Officer and all of Council to discuss properties.

Votes were: Donsbach – yes      Sarkan – yes      Steck – yes  
                  Krabill – yes      Treen – yes      Smith – yes

**MOTION APPROVED**

Krabill made a motion seconded by Smith to come out of executive session.

Votes were: Sarkan – yes      Steck – yes      Krabill – yes  
                  Treen – yes      Smith – yes      Donsbach – yes

**MOTION APPROVED**

Treen made a motion seconded by Donsbach to authorize the Administrator to purchase inlot 30 for the amount of \$17,500.

Votes were: Steck – yes      Krabill – yes      Treen – yes  
                  Smith – yes      Donsbach – yes      Sarkan – yes

**MOTION APPROVED**

Krabill made a motion seconded by Smith for the Administrator to approach Habitat of Humanity to offer the two ½ lots acquired in 2018, parcel # E19-509-07021201100 and parcel # E19-509-07021201200 for their potential use.

Votes were: Krabill – yes      Treen – yes      Smith – yes  
                  Donsbach – yes      Sarkan – yes      Steck – yes

**MOTION APPROVED**

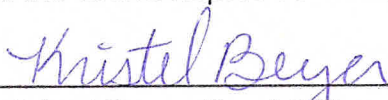
**ADJOURNMENT:**

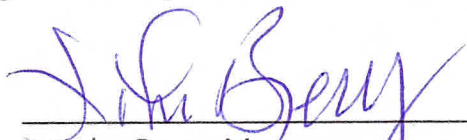
Donsbach made a motion, seconded by Smith, to adjourn.

Votes were: Treen - yes      Smith – yes      Donsbach –yes  
                  Sarkan – yes      Steck – yes      Krabill – yes

**MOTION APPROVED**

The meeting was adjourned. The next scheduled meeting is February 11, 2019 at 7:00 P.M. at the Grand Rapids Town Hall.

  
\_\_\_\_\_  
Kristel Beyer, Fiscal Officer

  
\_\_\_\_\_  
John Berry, Mayor

All formal actions of the Council of The Village of Grand Rapids concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.