



# MEETING MINUTES

## GRAND RAPIDS COUNCIL REGULAR SESSION



Held: October 25, 2021

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The Council of The Village of Grand Rapids convened in regular session from 7:00 P.M. to 7:34 P.M. in the Old Fire Hall. Mayor John Berry called the meeting to order with the following members and visitors present:

Bob Krabill – Present	Jody Donsbach – Present
Mark Sarkan – Present	Carol Steck – Present
Rick Tolles – Present	Rachel Smith – Present

**EMPLOYEES:** Chad Hoffman, Kristel Beyer

**VISITORS:** Jeremy Weaver

**MINUTES:**

Krabill made a motion, seconded by Donsbach to approve the minutes of the regular meeting held on September 27, 2021.

**BILLS:**

Donsbach made a motion, seconded by Smith to approve the bills dated September 24 – October 13, 2021 in the amount of \$20,584.04 and the bills dated October 14 – October 21, 2021 in the amount of \$21,927.72.

Votes were:	Smith – yes	Donsbach – yes	Sarkan – yes
	Steck – yes	Krabill – yes	Tolles – yes

**MOTION APPROVED**

**INTRODUCTION OF VISITORS APPEARING BEFORE COUNCIL:** Mayor introduced the new employee Jeremy Weaver to Council. Mayor asked if everything is going great so far and Jeremy stated yes. Jeremy stated the next water classes start in January so that is when he will start this. Smith stated she has heard good things so far. Mayor thanked him for coming on board with the Village. Jeremy thanked him for the opportunity.

**SHERIFF'S REPORT:** None

**MAYOR'S REPORT:** Mayor stated under our current conditions the festival seems to have went really good. We did have some issues with the passes and hopefully we will have it straightened out for next year. There is no reason for us to give out passes for a festival that someone else is putting on. Mayor stated people did not reserve their passes in time. So there weren't as many passes made that could have been made and results in a caotic time for the Village. He feels there is some other means of doing this rather than going through the Village. There are a lot of calls that go to the Village that should be going to the Applebutter Committee or the Historical Society. The Mayor feels the Applebutter Fest or Historical Society should have their own number listed for these. Other than that he thinks everything went well even due to the rain that we had. The parking lots look in decent shape

and the park grounds looked good. Mayor stated it helped that the individuals rolled the areas right away. Krabill asked about passes and if we were on year three of requesting passes. Kristel stated yes we are on year three of requesting. Krabill asked how many passes were requested. Kristel stated she ordered 375 passes and probably had 100 people request which left extra for people to call in for. Krabill asked if we sent this information out in notices or flyers. We have sent the information out with the passes in the past and was posted online. Smith stated she thinks people are under the impression that we make the passes in the office and really they are sent to a printer to get made. Tolles asked wasn't there a deadline to request them. Mayor stated yes it's September 1<sup>st</sup> to allow creation and mailing time. We also had an issues with getting them made, it took longer than normal.

**ADMINISTRATOR'S REPORT:** Administrator stated there is a Planning Commission meeting scheduled for November 9, 2021 at 6:00 pm in the Old Fire Hall to review plat 1A for the subdivision. They reviewed the preliminary and this is the final plat that gets recorded in the County and once recorded they can sell lots. The plat 1A is 1/3 the size of the preliminary plat that was approved. This plat 1A has 8 lots and then they will submit for plat 1 B and then plat 1C. Tolles asked if they corrected all the deficits, Administrator stated yes. They had met with the developer their engineer and the villages engineer to discuss these. Donsbach asked how many lots this plat was. Administrator stated 8. In tonight's bills there is a \$1352 W.P. Kolens bill listed this is for the repair parts for the big valve at the end of Kellogg Road that keeps the water tower full. There is another W.P. Kolens \$3400 bill listed which is a complete kit to repair everything on the outside of the valve. If anything happens again we can complete the repair the same day. Steck asked the status of the Town Hall roof from all this rain. Administrator stated he tried to contact them today but will have to try them again. The carpenter is ready to fix the ceiling when ever the roof gets done. Mayor asked if there is any water leaking down in the building, Administrator stated not like it was.

**FISCAL OFFICER'S REPORT:** Fiscal Officer gave Council the September 2021 Bank Reconciliation with accompanying Bank Statements. Gave Finance Committee Appropriation Status, Revenue Status and Fund Listing.

**READING OF COMMUNICATIONS:** None

**COMMITTEES:** Smith stated the Finance, Wages & Audit Committee met just prior to this meeting at 6pm. We did a wage review. Council received an email from the Village Administrator on September 23<sup>rd</sup> with an attachment with a recommended wage change. We are considering this Exhibit "A" for tonight's meeting. The Finance Committee's recommendation is for Council to approve the wage recommendation noted on Exhibit "A" at tonight's meeting. We have also scheduled another Finance, Wages & Audit on November 8, 2021 at 5:45 pm to continue discussions.

**ORDINANCES:** None

**UNFINISHED BUSINESS:** Mayor stated several months ago we had a young man come in to get an okay for a Scout project on March 22<sup>nd</sup>. There was some conflict

on being asked to supply specifications for the fence and also the cannon. The young man's father had stated at the meeting that there was only one email asking for this information. There was actually several other emails asking the young man for these specs. On March 29<sup>th</sup> email, he needed to submit a plan to the Village for the summary total scope of work for the project. This should include but not limited to detail of fence and cannon preparation, using any primer, paint manufacturer, one coat, two coat, brush, spray, cleanup and placement of mulch around the cannon. Please keep the Village informed of the status of the project. The intent of the specification is to complete the project in a highly proficient manner that insures a first class project for this young man. On April 19<sup>th</sup>, what type of 383 green paint do you plan on using alkaline, acrylic or lacquer? For your information the cannon has lacquer paint on it now. Young man stated he would be using lacquer paint. On June 30<sup>th</sup> email, Vance we require the data sheet on the paint for our file before you start painting. No reply received. On Aug. 2<sup>nd</sup> at 9:39 am, Vance I have requested multiple times for the specifications for the paint to be used on the fence and cannon. The fence paint should have a primer in it or apply a primer and then paint it with final white. The specs are needed before you begin to paint. Received a response same day at 4:51 pm, for the fence pure white Behr premium plus exterior flat paint and primer in one and for the cannon invernus army green behr plus exterior flat paint and primer in one. The cannon painting was done on Aug 4<sup>th</sup>. There have been several people asking why are we holding this up on this boy, we had no intent on doing that. Are intent was to get the communication with him. So we can go through with him on the very first thing Chad sent to him and to make it go smoothly and be a good project for him. People had told the Mayor he should of signed his papers and he did but they didn't know that. Mayor signed the papers because Kathy stated it didn't make any difference if we didn't sign because he would get his Eagle Scout anyway. Mayor wanted to bring this up because what the father stated at the meeting of only receiving one email and the truth is he received several emails. Now that things have surfaced, we have received emails from the young man that he would like to come apologize. Mayor received another email a little bit ago that he wants to meet with the Mayor and Administrator. Mayor stated if he would of just answered the emails none of this would have transpired. Mayor doesn't like leaving this hanging either because it makes us all look bad. The young man does deserve it but a point should be made to him that he should be responding to the emails. Mayor just wanted the public to know that we asked for information but never received it. Mayor is hoping to get things cleared up. Mayor stated Sarkan mentioned wanting it to look more authentic and Tolles mentioned it was bubbling up. Steck asked if he used lacquer paint, Mayor stated no he used a latex paint. Mayor and the Administrator will have this meeting with him. Administrator stated if he would of contacted him in March or April everything would have been smooth. Water based latex paint should not be used on metal outside, unfortunately if you go look at the fence now there are rust spots all over. We will most likely have to repaint next Spring or it will get worse. What the Administrator would of told him to

do is use enamel primer and go back and paint with enamel paint. The lack of communication from him didn't help. Mayor has felt bad about this but we didn't do anything wrong, we just didn't get any feedback from him on the paint for the project. It seems people took it the wrong way entirely.

Sarkan asked about the developer that will be developing here. They were supposed to opening an office downtown and asked if anyone knows the status on that. Mayor stated they have been doing work on the building and will be located next to the photo place.

**NEW BUSINESS:** Smith made a motion seconded by Krabill to approve Exhibit "A" the wage review as requested from the Finance Committee.

Votes were:           Donsbach – yes           Sarkan – yes           Steck – yes  
                            Krabill – yes           Tolles – yes           Smith – yes

**MOTION APPROVED**

**COMMENTS:** Steck saw online that there was a group to help decorate the town and they will meet on Nov. 1<sup>st</sup>. She asked who takes care of this. Mayor stated the Chamber takes care of it but the man that hung the lights has passed away. Tolles stated they are looking for someone else to do it. Administrator stated Bob Trame called to be on the next agenda to ask Council for more money towards the Christmas Decorating. He was going to submit something in writing for Council to review but since we didn't receive anything the Administrator contacted him to see the status. Trame told the Administrator that they decided they didn't need more money and the normal amount would be enough. Administrator explained to Steck that the Village sends the Chamber a check for \$500 to go towards the Christmas decorating every year.

**ADJOURNMENT:**

Steck made a motion, seconded by Tolles, to adjourn.

Votes were:           Sarkan – yes           Steck – yes           Krabill – yes  
                            Tolles – yes           Smith – yes           Donsbach – yes

**MOTION APPROVED**

The meeting was adjourned. The next scheduled meeting is November 8, 2021 at 7:00 P.M. at the Grand Rapids Old Fire Hall.

  
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Kristel Beyer, Fiscal Officer

  
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John Berry, Mayor

All formal actions of the Council of The Village of Grand Rapids concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.