



# MEETING MINUTES

## GRAND RAPIDS COUNCIL REGULAR SESSION



Held: December 13, 2021

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The Council of The Village of Grand Rapids convened in regular session from 7:00 P.M. to 7:39 P.M. in the Old Fire Hall. Mayor John Berry called the meeting to order with the following members and visitors present:

Bob Krabill – Present	Jody Donsbach – Present
Mark Sarkan – Present	Carol Steck – Present
Rick Tolles – Present	Rachel Smith – Present

**EMPLOYEES:** Chad Hoffman, Kristel Beyer

**VISITORS:** Suburban Natural Gas

**MINUTES:**

Krabill made a motion, seconded by Donsbach to approve the minutes of the regular meeting held on November 22, 2021.

**BILLS:**

Donsbach made a motion, seconded by Smith to approve the bills dated November 19, 2021- December 9, 2021 in the amount of \$37,075.53.

Votes were:	Krabill – yes	Tolles - yes	Smith – yes
	Donsbach – yes	Sarkan – yes	Steck – yes

**MOTION APPROVED**

**INTRODUCTION OF VISITORS APPEARING BEFORE COUNCIL:**

Joe Pemberton with Suburban Natural Gas thanked the Mayor, all of Council and Administrator for having him here today. Joe said he heard the Administrator is retiring and this may be the last meeting. Joe said on behalf of Suburban Natural Gas every time he reached out to the Village the Administrator always had an open door for him. He thanked Chad for his service. He gave the Fiscal Officer the application for Community Development Funds. He came to remind Council of the Annual Suburban Gas Safety message. He wanted to identify our field operations and right now they are doing the 3-year leak survey that will commence in 2022. They have been in contact with Steve Best to serve the new development. Asked Council to help promote safe digging/excavation by having residents call 811 before they dig. stated he read in the news gas is going up. Joe stated all signs show during the winter season that prices will climb during the winter season and then will go back down. Mayor stated he sees them out working and thanked them for the partnership for taking care of the lines in town. Joe complimented Council on how well the town looks. Administrator Joe introduced Suburban Senior Field Manager Matt Zeigler. Last month there was a vehicle accident that took out 73 customers in Dunbridge. We had over 60 customers turned back on that night and the remaining customers were not turned on because they were not home but Matt turned them back on the next morning.

**SHERIFF'S REPORT:** None

**MAYOR'S REPORT:** Mayor thinks the parade went well on Saturday evening. There was a lot of participants even due to the weather.

**ADMINISTRATOR'S REPORT:** Administrator has been organizing the office. Mayor personally thanked the Administrator for his hard work for 45 years and he deserves his time off.

**FISCAL OFFICER'S REPORT** Fiscal Officer gave Council the November 2021 Bank Reconciliation with accompanying Bank Statements. Gave Finance Committee Appropriation Status, Revenue Status and Fund Listing. Explained to Council we currently have an ordinance that states we need to transfer the Income Tax Fund balance with a percentage split between the General Fund and the Sewer Capital Fund. We need to amend our Estimate of Revenue in the Income Tax Fund so we will be able to transfer the balance out. We also have three Resolutions on the agenda tonight which are all for finances.

**READING OF COMMUNICATIONS:** None

**COMMITTEES:** Smith stated the Finance Committee Meeting met to discuss employee positions, the transition of the Village Administrators duties and the payment of the accrued vacation and sick leave for Chad Hoffman. At this time there is only one recommendation from the Finance Committee and that is to pay the accrued vacation and sick leave in the amount of \$70,933.89 to Chad Hoffman payable in January 2022. The funds have been set aside in the 2022 temporary appropriations presented tonight.

Smith made a motion seconded by Donsbach to pay the accrued vacation and sick leave in the amount of \$70,933.89 to Chad Hoffman in January 2022.

Votes were:	Tolles – yes	Smith – yes	Donsbach – yes
	Sarkan – yes	Steck – yes	Krabill – yes

**MOTION APPROVED**

**ORDINANCES:**

Mayor gave the first reading to Resolution 2021-11: Temporary Appropriation Resolution for the Village of Grand Rapids, Ohio.

Smith made a motion seconded by Krabill to approve the Temporary Appropriation Resolution for the Village of Grand Rapids, Ohio Resolution 2021-11.

Votes were:	Smith – yes	Donsbach – yes	Sarkan – yes
	Steck – yes	Krabill – yes	Tolles – yes

**MOTION APPROVED**

Mayor stated Resolution 2021-11 passes.

Mayor gave first reading to Resolution 2021-12: A Resolution to make an advance for current expenses and other expenditures of the Village of Grand Rapids, State of Ohio, during the period beginning January 1, 2022 and ending March 31, 2022.

Krabill made a motion seconded by Smith to approve Resolution 2021-12: A Resolution to make an advance for current expenses and other expenditures

of the Village of Grand Rapids, State of Ohio, during the period beginning January 1, 2022 and ending March 31, 2022.

Votes were: Donsbach – yes      Sarkan – yes      Steck – yes  
                    Krabill – yes              Tolles – yes      Smith – yes

**MOTION APPROVED**

Mayor stated Resolution 2021-12 passes.

Donsbach made a motion seconded by Smith to amend our estimate of revenues for budget year 2021 in the income tax fund to read \$250,000.

Votes were: Steck – yes              Krabill – yes              Tolles – yes  
                    Smith – yes              Donsbach – yes              Sarkan – yes

**MOTION APPROVED**

Mayor gave first reading to Resolution 2021-13: A Resolution Amending Appropriation Ordinance 2021-3.

Smith made a motion seconded by Tolles to approve Resolution 2021-13: A Resolution Amending Appropriation Ordinance 2021-3.

Votes were: Sarkan – yes              Steck – yes              Krabill – yes  
                    Tolles – yes              Smith – yes              Donsbach – yes

**MOTION APPROVED**

Mayor stated Resolution 2021-13 passes.

**UNFINISHED BUSINESS:** Mayor stated at the last meeting we discussed the chair lift in the Town Hall. He did talk to the Historical Society and Arts Council on their interest but is waiting on them having a meeting on it. Mayor explained to them it is costing the taxpayers money to maintain when it is not being used. We will see what they com back with. Mayor told Council that our town solicitor is retiring as well. Another individual from the same office is taking over as the towns solicitor and his name is Ryan Rothenbueller.

Donsbach noticed we are still paying for bi-weekly cleaning invoice and asked if we want to cut back for the winter. Tolles stated it seems things slow down once we are passed Christmas time. Krabill suggested doing weekend cleanings only. Council agreed. Kristel clarified that starting in January we will only do weekend evening restroom cleanings and the guys will take care of them during the week. Council stated yes.

**NEW BUSINESS:** Mayor said we do have an open seat on Council. Smith stated as Council President she would like to open the floor for nominations for the vacant seat. Donsbach nominated Bob Krabill for the vacant Council seat. Tolles nominated Matthew Snyder. Smith nominated Jeff Gensler. A written ballot vote was taken. Mayor read the results, written votes were Bob Krabill 5 votes and Matthew Snyder 1 vote. Mayor stated Bob Krabill will fill the vacant council seat in 2022.

Krabill stated he was trying to find information on the Light the night parade this weekend. He mentioned most people go to our website to find this information, is there a way with partnering with the Chamber of Historical Society to get current information on our website. Kristel stated we put links to their websites on our

