

# **MEETING MINUTES**

## GRAND RAPIDS COUNCIL REGULAR SESSION

Held: December 13, 2021



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The Council of The Village of Grand Rapids convened in regular session from 7:00 P.M. to 7:39 P.M. in the Old Fire Hall. Mayor John Berry called the meeting to order with the following members and visitors present:

Bob Krabill – Present

Mark Sarkan – Present

Rick Tolles - Present

Jody Donsbach – Present

Carol Steck - Present Rachel Smith – Present

EMPLOYEES: Chad Hoffman, Kristel Beyer

**VISITORS:** Suburban Natural Gas

MINUTES:

Krabill made a motion, seconded by Donsbach to approve the minutes of the regular meeting held on November 22, 2021.

#### BILLS:

Donsbach made a motion, seconded by Smith to approve the bills dated November 19, 2021- December 9, 2021 in the amount of \$37,075.53.

Votes were:

Krabill – yes

Tolles - yes

Smith - yes Steck - yes

Donsbach - yes

Sarkan - yes

MOTION APPROVED

# INTRODUCTION OF VISITORS APPEARING BEFORE COUNCIL:

Joe Pemberton with Suburban Natural Gas thanked the Mayor, all of Council and Administrator for having him here today. Joe said he heard the Administrator is retiring and this may be the last meeting. Joe said on behalf of Suburban Natural Gas every time he reached out to the Village the Administrator always had an open door for him. He thanked Chad for his service. He gave the Fiscal Officer the application for Community Development Funds. He came to remind Council of the Annual Suburban Gas Safety message. He wanted to identify our field operations and right now they are doing the 3-year leak survey that will commence in 2022. They have been in contact with Steve Best to serve the new development. Asked Council to help promote safe digging/excavation by having residents call 811 before they dig. stated he read in the news gas is going up. Joe stated all signs show during the winter season that prices will climb during the winter season and then will go back down. Mayor stated he sees them out working and thanked them for the partnership for taking care of the lines in town. Joe complimented Council on how well the town looks. Administrator Joe introduced Suburban Senior Field Manager Matt Zeigler. Last month there was a vehicle accident that took out 73 customers in Dunbridge. We had over 60 customers turned back on that night and the remaining customers were not turned on because they were not home but Matt turned them back on the next morning.

SHERIFF'S REPORT: None

MAYOR'S REPORT: Mayor thinks the parade went well on Saturday evening. There

was a lot of participants even due to the weather.

ADMINISTRATOR'S REPORT: Administrator has been organizing the office. Mayor personnaly thanked the Administrator for his hard work for 45 years and he deserves his time off.

FISCAL OFFICER'S REPORT Fiscal Officer gave Council the November 2021 Bank Reconciliation with accompanying Bank Statements. Gave Finance Committee Appropriation Status, Revenue Status and Fund Listing. Explained to Council we currently have an ordinance that states we need to transfer the Income Tax Fund balance with a percentage split between the General Fund and the Sewer Capital Fund. We need to amend our Estimate of Revenue in the Income Tax Fund so we will be able to transfer the balance out. We also have three Resolutions on the agenda tonight which are all for finances.

READING OF COMMUNICATIONS: None

**COMMITTEES:** Smith stated the Finance Committee Meeting met to discuss employee positions, the transition of the Village Administrators duties and the payment of the accrued vacation and sick leave for Chad Hoffman. At this time there is only one recommendation from the Finance Committee and that is to pay the accrued vacation and sick leave in the amount of \$70,933.89 to Chad Hoffman payable in January 2022. The funds have been set aside in the 2022 temporary appropriations presented tonight.

Smith made a motion seconded by Donsbach to pay the accrued vacation and sick leave in the amount of \$70,933.89 to Chad Hoffman in January 2022.

Votes were: Tolles – yes

Smith - yes

Donsbach - yes Krabill - yes

Sarkan - yes

Steck - yes

MOTION APPROVED

### ORDINANCES:

Mayor gave the first reading to Resolution 2021-11: Temporary Appropriation Resolution for the Village of Grand Rapids, Ohio.

Smith made a motion seconded by Krabill to approve the Temporary Appropriation Resolution for the Village of Grand Rapids, Ohio Resolution 2021-11.

Votes were: Smith – yes

Donsbach - yes

Sarkan - yes Tolles - yes

Steck - yes

Krabill - yes

MOTION APPROVED

Mayor stated Resolution 2021-11 passes.

Mayor gave first reading to Resolution 2021-12: A Resolution to make an advance for current expenses and other expenditures of the Village of Grand Rapids, State of Ohio, during the period beginning January 1, 2022 and ending March 31, 2022.

Krabill made a motion seconded by Smith to approve Resolution 2021-12: A Resolution to make an advance for current expenses and other expenditures of the Village of Grand Rapids, State of Ohio, during the period beginning January 1, 2022 and ending March 31, 2022.

Votes were: Donsbach – yes

Sarkan - ves

Steck - yes

Krabill - yes

Tolles - yes

Smith - yes MOTION APPROVED

Mayor stated Resolution 2021-12 passes.

Donsbach made a motion seconded by Smith to amend our estimate of revenues for budget year 2021 in the income tax fund to read \$250,000.

Votes were: Steck - yes

Krabill - yes

Tolles - yes

Smith - yes

Donsbach - yes

Sarkan - yes

MOTION APPROVED

Mayor gave first reading to Resolution 2021-13: A Resolution Amending Appropriation Ordinance 2021-3.

Smith made a motion seconded by Tolles to approve Resolution 2021-13: A Resolution Amending Appropriation Ordinance 2021-3.

Votes were: Sarkan – yes

Steck - yes

Krabill - yes

Tolles - yes

Smith - yes

Donsbach - yes

MOTION APPROVED

Mayor stated Resolution 2021-13 passes.

UNFINISHED BUSINESS: Mayor stated at the last meeting we discussed the chair lift in the Town Hall. He did talk to the Historical Society and Arts Council on their interest but is waiting on them having a meeting on it. Mayor explained to them it is costing the taxpayers money to maintain when it is not being used. We will see what they com back with. Mayor told Council that our town solicitor is retiring as well. Another individual from the same office is taking over as the towns solicitor and his name is Ryan Rothenbueller.

Donsbach noticed we are still paying for bi-weekly cleaning invoice and asked if we want to cut back for the winter. Tolles stated it seems things slow down once we are passed Christmas time. Krabill suggested doing weekend cleanings only. Council agreed. Kristel clarified that starting in January we will only do weekend evening restroom cleanings and the guys will take care of them during the week. Council stated yes.

NEW BUSINESS: Mayor said we do have an open seat on Council. Smith stated as Council President she would like to open the floor for nominations for the vacant seat. Donsbach nominated Bob Krabill for the vacant Council seat. Tolles nominated Matthew Snyder. Smith nominated Jeff Gensler. A written ballot vote was taken. Mayor read the results, written votes were Bob Krabill 5 votes and Matthew Snyder 1 vote. Mayor stated Bob Krabill will fill the vacant council seat in

Krabill stated he was trying to find information on the Light the night parade this weekend. He mentioned most people go to our website to find this information, is there a way with partnering with the Chamber of Historical Society to get current information on our website. Kristel stated we put links to their websites on our

homepage for people to navigate to. He feels we need to add them to our events page. He knows the Chamber needs to get us information to add but maybe we can reach out to them so we can add this information to our event page. Smith stated she got lots of calls of what time the parade started and on the Chamber page it listed 3 pm to 8 pm so it wasn't clear. Steck stated she actually showed up too late. Kristel can reach out to the Chamber for their event information for upcoming events. Mayor thinks there are a few other changes to the website that are needed as well.

Donsbach had a couple of residents ask about possibly adding a Dora in the Village. This is an outdoor refreshment area. Donsbach just wanted to let Council know that there is interest from residents. Smith stated she has got the same comments since now we have multiple restaurants that can work together. Smith stated during Covid she mentioned doing something similar to Port Clinton and Rossford how they had during the day they would have outdoor seating to allow people to social distance she feels this is still an interest. Sarkan stated the Arts Council was talking about a temporary situation to be able to have a Dora out on the tow path. Then they wouldn't have to bring in alcohol for the Jazz Fest but people can purchase from our local merchants instead. The Arts Council would have an arrangement that they get some type of contribution for sales. Donsbach asked how the deed for the park reads, it states no alcohol correct. Administrator stated correct no alcohol.

COMMENTS: Steck stated tonight is her last night and wanted to thank Council for allowing her to fulfill Bill's commitment to serve. She enjoyed it and thanked Council so much. Council thanked her for stepping up. Sarkan also wanted to thank Council, it was a pleasure working with you and a pleasure representing the people of the Village. Council thanked Sarkan. Mayor appreciates all the input Council has put in over the year and the work we have accomplished. It has been a pleasure working with everyone. Krabill wanted to thank Chad for his service, he knows he won't be a stranger. The Village and I thank you for your service for the last 45 years. Krabill said Happy Holidays to everyone and told everyone to have the happiest and safest of Holidays.

#### ADJOURNMENT:

Donsbach made a motion, seconded by Steck, to adjourn.

Votes were:

Krabill – yes Donsbach - yes Tolles - yes

Sarkan - yes

Smith - yes

Steck - yes

MOTION APPROVED

The meeting was adjourned. The next scheduled meeting is January 10, 2022 at 7:00 P.M. at the Grand Rapids Old Fire Hall.

Kristel Beyer, Fiscal Officer

John Berry, Mayor

All formal actions of the Council of The Village of Grand Rapids concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.