



# MEETING MINUTES

## GRAND RAPIDS COUNCIL

### REGULAR SESSION



Held: February 28, 2022

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The Council of The Village of Grand Rapids convened in regular session from 7:00 P.M. to 7:35 P.M. in the Old Fire Hall. Mayor John Berry called the meeting to order with the following members and visitors present:

Rachel Smith – Present	Martha Frantz - Present
Lynn Sylvain – Present	Rick Tolles – Present
Jody Donsbach – Present	Bob Krabill – Present

**EMPLOYEES:** Chad Beyer and Kristel Beyer

**VISITORS:** Angie Miller

**MINUTES:** Donsbach made a motion, seconded by Smith to approve the minutes of the regular meeting held on February 14, 2022.

Sylvain objects the minutes don't represent all the things we talked about. Mayor asked Sylvain if she received the email from Kristel about the recording failure. Sylvain stated she received it and is here to discuss it now. Sylvain stated she made a motion to discuss Chad Hoffman's salary and she has information that she thinks would be interesting to the Council that outlines the payment, how the numbers came about and what she believes to be a \$62,000 over payment. Mayor told Sylvain we are not going to talk about Chad's payment no more. Mayor said let's move on please. Sylvain asked if we wanted to talk about it at all, ever, Mayor stated no, it is done and over. Sylvain told Council then this will be made public. Mayor stated it is public already and we are not talking about it anymore. Sylvain stated she made a motion to talk about it and then Smith made a motion to ignore my motion and that wasn't captured in the minutes. Smith stated no she called a point of order to return to the agenda. Sylvain asked if there was a reason, she wasn't allowed her 5 minutes. Smith stated we have an agenda in place if Sylvain would like to add to the agenda that is fantastic but otherwise, I think we stick to the agenda as written. Sylvain asked at what point would someone question the minutes, Smith stated you are questioning minutes from meetings you were not even a part of. Sylvain asked Donsbach if she could answer the question. Donsbach stated yes, we are no longer discussing that and this has been cleared by our Village Solicitor on more than one occasion. Sylvain stated her question is not about Chad, at what point can someone question the meeting minutes. Donsbach explained once a motion and a second has been made then there is a point where we are asked if there is any discussion before the vote. Sylvain said we discussed maternity leave that is not in the minutes. Sylvain stated she referenced page 23 of the employee policy and procedure manual, also made a recommendation for it to be revised and she believes everybody agreed to that. Mayor stated he was going to bring this up in unfinished business. Sylvain stated then it should have been in there right? Mayor stated yes but it is lacking due to a malfunction with the recorder. Sylvain stated she asked for the schedule for the



programming committee that we will meet this coming Saturday.

**ADMINISTRATOR'S REPORT:**

Chad stated Mike Johnson the BG Water Superintendent will be installing a 4 inch meter on our mainline. We need to get equipment that will read this meter and he has contacted the Bergren Company to do that. The speed sign was broken when he was trying to move it, he has truned it into our insurance company. A toilet in the public restrooms was vandalized cost for repair was just over \$1000. The pothole filling is never ending. We picked up the spare submersible pump for bridge street. They went through it all to make sure everything was good since our other one went bad, everything came back fine. We did receive our new handheld and we used it and everything went good.

Krabill asked about the new meter being installed on the waterline. Chad stated yes Mr. Hoffman wanted to go down to a 4 inch meter which will save us money doing this. Last year they changed one and now they want to change the one on the mainline. Chad stated what he has read in the emails BG is paying for the meter but we will need to pay for the Bergren Company to install equipment to be able to read it.

**FISCAL OFFICER'S REPORT:** Fiscal Officer gave Council a copy of the December Bank Rec. She will be catching things up in the office. A CCA representative will be coming to the office by appointments only on April 6<sup>th</sup> from 10:30 am to 3:30 pm. She will post this information around town and on website.

Sylvain questioned the payment to Chad Hoffman for \$1,294.14 on the Bank Rec. Kristel stated that would be his last payroll. Sylvain asked when will we be audited. Kristel stated this year usually March or April. Smith asked if Eric is our new CCA representative, Kristel stated no it is still Ed he just doesn't travel here anymore.

**READING OF COMMUNICATIONS:** None

**COMMITTEES:** Mayor stated Council should have a committee meeting on the Town Hall as well. Sylvain asked how much we charge the Arts Council for rent. Kristel stated they pay a \$200 deposit and the Arts Council usually rents for ½ a day which is \$100. Sylvain asked if they pay a different rate or have any discounts. Kristel stated there is a resident rate and a non-resident rate currently on our Town Hall rental form.

**ORDINANCES:** None

**UNFINISHED BUSINESS:** Mayor stated we have the employee manual and Council Rules and Regulations that need worked on. Mayor advised Council to read through both and get their thoughts down and then Council can meet to discuss, if that's what Council agrees to. The website can be updated with the new names. Kristel stated most things have been updated except for the committees.

**NEW BUSINESS:** Krabill stated if we are going to meet as a Council of the whole to discuss the employee manual and Council Rules, we should schedule a meeting. Smith stated she feels this will probably take several meetings and suggests 6 pm just prior to our next Council Meeting. Council agreed. A Council of a whole meeting was scheduled for 6pm on March 14, 2022 to discuss the employee manual and Council Rules and Regulations. Sylvain stated she is not sure how the committees were formed and whether they are all relevant. When she has looked at past meeting minutes, she doesn't see a lot of progress or improvement in the committees. Sylvain wonders if we revisit if these committees relevant. She asked if we would be more effective with three committees and what are the right committees. Mayor stated he thinks we

leave the committees the same and see what committees we touch on throughout this year. Sylvain stated we have a pretty long history on not a lot of progress in these committees do you still want another year to review it. Mayor stated the last few years was because of covid so the meetings were not happening. Sylvain would like to apply for being on the finance, wages and audit committee, she has a lot of experience in finance and thinks she would be beneficial. Mayor stated the committees will stay how they are right now. Sylvain stated to let her know when they are and she will attend. Krabill stated the meetings are always posted and we absolutely welcome other Council Members and the public. Angie asked where the notes from the committees are posted. Smith stated when we discuss standing committees at Council Meetings that is when we report our committee meetings. Sylvain stated there is a question about public records and does the Council have to pay for public records. This is a Council led government and Council has to pay. Mayor stated yes, he would even have to pay if he requested public records. Sylvain had a question on vacation and Village employees. If the employee is not employed in the coming year does the vacation carry over and do they have to be an employee in the new year. Sylvain stated if I quit in December but I accrued vacation would you pay me for vacation in January. She asking if you have to be an employee in the new year to benefit from accrued vacation. Mayor stated he cannot answer that at this time. Lynn asked if he would look into it. Mayor said yes. Krabill clarified so if your employed from January through December of 2021 are you asking do you get paid for vacation in 2022. Sylvain said yes. Sylvain stated the attorney that we selected, he works for Mike Marsh's office and he doesn't have any municipal law experience. Sylvain stated there are only three lawyers in this county that have that experience, other communities our size have chosen different attorney's that have municipal law experience. Sylvain asked council if they are comfortable having one with no experience with his specialty in real estate law. Smith stated she is very comfortable with Ryan Rothenbuhler. Sylvain asked Smith based on what. Smith stated he works directly with Mike Marsh which oversees several Villages so he can seek guidance from him at any time he has a question.

**COMMENTS:**

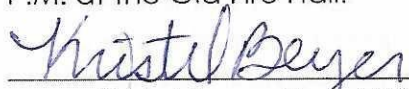
**ADJOURNMENT:**

Donsbach made a motion, seconded by Smith, to adjourn.

Votes were:	Smith – yes	Krabill - yes	Donsbach – yes
	Tolles – yes	Sylvain – yes	Frantz – yes

**MOTION APPROVED**

The meeting was adjourned. The next scheduled meeting is February 28, 2022 at 7:00 P.M. at the Old Fire Hall.

  
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 Kristel Beyer, Fiscal Officer

  
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 John Berry, Mayor

All formal actions of the Council of The Village of Grand Rapids concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.