



MEETING MINUTES

GRAND RAPIDS COUNCIL

REGULAR SESSION



Held: April 11, 2022

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The Council of The Village of Grand Rapids convened in regular session from 7:00 P.M. to 7:50 P.M. in the Old Fire Hall. Mayor John Berry called the meeting to order with the following members and visitors present:

Rachel Smith – Present	Martha Frantz - Present
Rick Tolles – Present	Lynn Sylvain – Present
Jody Donsbach – Present	Bob Krabill – Present

EMPLOYEES: Chad Beyer and Kristel Beyer

VISITORS: David Fowler

MINUTES:

Smith made a motion, seconded by Tolles to approve the minutes of the regular meeting held on March 14, 2022.

Votes were:	Krabill – yes	Tolles – yes	Smith – yes
	Donsbach – yes	Frantz – yes	Sylvain – no

MOTION APPROVED

Smith made a motion seconded by Donsbach to approve the meeting minutes of the regular meeting held on March 28, 2022.

Votes were:	Tolles -yes	Smith – yes	Donsbach – yes
	Frantz – yes	Sylvain – no, asked for receipts to be attached	
	Krabill – yes		

MOTION APPROVED

BILLS:

Smith made a motion, seconded by Donsbach to approve the bills from March 25 – April 7, 2022 in the amount of \$11,037.26.

Votes were:	Smith – yes	Donsbach – yes	Frantz – yes
	Sylvain – no, no receipts attached	Krabill - yes	Tolles – yes

MOTION APPROVED

Frantz asked if the portable restroom bill was for one month. Kristel stated yes for one month but also includes a delivery charge. Donsbach asked how long do we have these for. Kristel stated through September or when ball season is over.

Mayor Berry stated approval of bills have passed.

INTRODUCTION OF VISITORS APPEARING BEFORE COUNCIL:

David Fowler was here to discuss the Town Hall agreement for the monthly movie nights. David stated the May 28th time needs changed to 5 pm to 9 pm to coincide with the chamber festivities that day. David made his requests on the Town Hall form. He would like the fees to be waived and to be allowed to serve popcorn, pop and water. He would be fine with just allowing the water and not pop. They will take donations at the door and could donate to the Village. If the Village cannot take funds we could give towards something else. David still needs to contact the Health

Department on allowing popcorn. Tolles asked if he will be providing the popcorn and drinks or is that something the boy or girl scouts could do. David stated he would be open for anyone that would want to donate it. David stated as for now he will be buying some from Costco to hand out. The movies would be PG or under. David stated he would block off the balcony. He mentioned it would be nice if the lift was running. He asked about a lift attendant, Chad mentioned he would show David how to use the lift. David said the handrails on both stairways should probably be addressed. Donsbach asked if he will have someone sweep and cleanup when the movies are done. David said yes, they will be doing that after each movie. Krabill stated he is fine with what was submitted but asked David to complete the application in full. David will do that for the next meeting.

SHERIFF'S REPORT: None

MAYOR'S REPORT: Mayor was at the April 4th meeting for the Town Hall. The Chamber is having an open house in the Town Hall on May 28th so the public can see what it is like on the inside. Mayor stated we need to think about moving the recycling dumpsters or installing concrete underneath. The garbage trucks are breaking up the black top severely out there.

ADMINISTRATOR'S REPORT:

Chad received quotes for the town hall chair lift. David & Newcomer are the cheapest to go with, quote came in at \$300. He also got quotes for the blacktop repair for the areas by this building and in Williamsburg. The best quote was just under \$2,000. He did receive quotes for the catch basin by Tim Wagner's. The Shelly Company approximately \$15,000 and Palmer Excavating \$5,600. He is waiting on one more quote. He had Premier Patching come in and give us a quote on spray patching and crack sealing cost just under \$39,000. He would like to make a recommendation to Council to remove Jeremy Weaver from probation.

FISCAL OFFICER'S REPORT: Fiscal Officer gave Council the March 2022 Bank Reconciliation with accompanying Bank Statements.

READING OF COMMUNICATIONS: None

COMMITTEES: Smith stated the Council of the Whole met at 6 pm on March 28th. We had a brainstorming session for the vision of the Village. Smith said Sylvain recommended a needs assessment and suggested a survey be distributed to each resident. Smith stated Sylvain will be providing a draft needs assessment to Council. Sylvain mentioned the draft needs assessment is in councils' packet. Sylvain gave Council two versions of the needs assessment survey and stated it needs more revisions by Council. Sylvain recommended having a meeting prior to the next council meeting to discuss the needs assessment. Mayor asked if this is being reviewed with the Arts Council, Historical Society and Chamber. Sylvain stated yes, 2/3 of the survey is for the council, 1/3 is general for the Historical Society and Town Hall.

A council committee of the whole meeting was scheduled on April 25, 2022 at 6 pm in the Old Fire Hall to discuss the needs assessment.

ORDINANCES: None

UNFINISHED BUSINESS: Krabill apologized to Angie Miller for the delayed response on her suggested village communication app. Krabill asked if Code Red is capable of non emergency messages. Kristel will find out. Sylvain stated we have the quotes back for the structural assesment on the Town Hall. Proudfoot is \$5,199 plus cost of

the lift, Larry Fast is \$4,000 plus cost of the lift, Poggemeyer revised second quote \$16,700 they have included more items out of the scope. Poggemeyer is about \$8,500 plus cost of lift if you take out the extra items. The initial observations were load calculation needed for balcony and stage/stage addition, garage on NW side has undersized header and floor joists cut, chimney on SE side leans (we can possibly remove this without violating the historical intent of the building), SE exit door on 2nd story has bugs and evidence of wood damage, wave in ceiling, evaluate bathrooms for capacity, tuck pointing under window sills, rise of two steps is off and is a trip hazard, ceiling repair needed, need a railing for the last 4 steps at the basement entrance, railing on balcony may not be high enough to code and not secure enough, fire extinguishers are out of date need inspection/certification probably prior to the movie, there was a recommendation that we ask the fire department to do a walk through to determine if we have proper lighting and exists. All three companys stated they didn't see anything significant that would prevent us moving forward with improvements to the Town Hall. Larry Fast stated if the balcany is not to code today we could reduce the capacity of the individuals allowed. Sylvain is presenting three quotes to Council to decide what they would like to do. Krabill asked Sylvain her thoughts on the three quotes. She is not overly impressed with any of them. Poggemeyer initially went all out, they were looking into everything, concerns they are overkill. Larry Fast has the most relevant experience, works on historical buildings but he may have the longest lead time. Proudfoot is competative and has the right certifications. Her recommendations would be first Larry Fast then Proudfoot then Poggemeyer. Mayor asked if Sylvain discussed this with the Historical Society, she stated she has not but she gave them this sheet at Saturdays meeting except for Poggemeyer revised quote that was received today. Mayor stated he doesn't think there will be action this evening but we will get with the Historical Society to see what they have to say and they possibly would pitch in money towards it. Sylvain asked what is the criteria on making a decision to move forward. Mayor feels we should discuss with the Historical Society first.

Frantz made a motion seconded by Smith to table the Town Hall discussion.

Votes were:	Donsbach – yes	Frantz – yes	Sylvain – no
	Krabill – no	Tolles – yes	Smith – yes

MOTION APPROVED

Mayor stated Town Hall discussion tabled.

Sylvain stated there was a request last time to add a account for donations on Ordinance 2022-2. She stated there is additional need since David's donations. She also wants to make a recommendation for an additional account for the Village to fund the pool. It is a Grand Rapids asset and she believes we need to have money that supports that asset long term even if there is a pool committee. Sylvain stated the way it would work is if we add an account to the Ordinance 2022-2 we would hold Village funds there but if the pool committee continues that money is donated and put into the same account and/or the account for donations. Frantz asked where the money was coming from. Sylvain stated out of the General Fund. Mayor stated we talked to the Solicitor on the Town Hall donations. Kristel stated yes we would need to create a Town Hall maintenance fund for the Town Hall donations and the solicitor is preparing this. Sylvain asked if we also need a separate line item for donations in general. Kristel will ask. Sylvain requests three donations items, one for Town Hall, one

for the Pool and one in the General. Kristel said we will have a Town Hall Fund for the donations from movie night. Sylvain wants one for the pool and one in the general as well. Sylvain stated so when the solicitor and her make a donation it will go into the general donations. Kristel will ask. Frantz stated doesn't the pool board have their own finance people. Sylvain stated yes. Frantz asked what shape are they in. Sylvain stated she has no idea, it is an asset she wants to protect. Mayor will check with the solicitor on that.

NEW BUSINESS: Donsbach made a motion seconded by Smith to remove Jeremy Weaver from probationary employee to permanent employee effective March 27, 2022.

Votes were: Frantz – yes Sylvain – abstained Krabill – yes
Tolles – yes Smith – yes Donsbach – yes

MOTION APPROVED

Mayor asked Sylvain if she would like to change the zoning on her house next to the Town Hall from Commerical to residential because there are people living in it which is a direct violation of code. Sylvain stated you will need to send me a letter like you would any other resident and she will address it then. Mayor said we will do that and it would be an easy thing to do to comply with everyone else in town.

COMMENTS: Sylvain asked how many items are on the agenda for the next special session. Smith stated one because we will need the full hour to discuss the needs assessment. Sylvain asked why we cannot have two items since our last meeting was over 15 minutes early. Smith thinks the employee handbook and council rules will need multiple meefings just on those topics. Sylvain said in four weeks this is all we have. Sylvain stated three people submitted something about the handbooks. Krabill said he didn't submit anything because he doesn't think we are qualified to rewrite a handbook. He thinks it should be done by an outside party. Krabill feels comfortable going over the need's assessment. Frantz stated we need to learn to speak up if we don't agree on something, she put a lot of time into the handbooks. Frantz doesn't feel we are qualified either. Sylvain asked what the action of the Council was for the council rules dated 2009 and employee handbook not dated, we should hire someone. Mayor stated we can find someone to do that. Smith suggested asking our Village Solicitor. Tolles asked if it is possible to have the Solicitor to come to a meeting to introduce himself. Chad asked about the chairlift are we to proceed. Mayor stated yes.

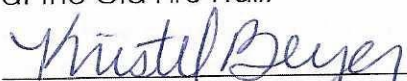
ADJOURNMENT:

Donsbach made a motion, seconded by Smith, to adjourn.

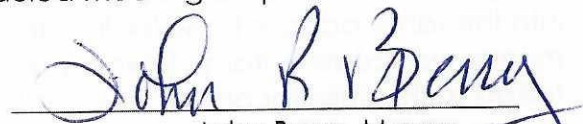
Votes were: Sylvain – yes Krabill - yes Tolles – yes
Smith – yes Donsbach – yes Frantz – yes

MOTION APPROVED

The meeting was adjourned. The next scheduled meeting is April 25, 2022 at 7:00 P.M. at the Old Fire Hall.



Kristel Beyer, Fiscal Officer



John Berry, Mayor

All formal actions of the Council of The Village of Grand Rapids concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.