



MEETING MINUTES

GRAND RAPIDS COUNCIL REGULAR SESSION



Held: January 22, 2024

Page 1 of 4

The Council of The Village of Grand Rapids convened in regular session from 7:00 P.M. to 8:02 P.M. in the Town Hall. Mayor John Berry called the meeting to order with the following members and visitors present:

Rachel Smith – Present
Rick Tolles – Present
Jody Donsbach – Present

Martha Frantz - Present
Lynn Sylvain – Present
Louise Estep - Present

EMPLOYEES: Chad Beyer and Kristel Beyer

VISITORS: Mackenzie Keim and Peggy Seab

MINUTES: Smith made a motion, seconded by Frantz to approve the minutes of the meeting held on January 8, 2024.

Sylvain said she has a point of inquiry. Sylvain stated the minutes state Bill Hutchison was selected for the seat on the Planning Commission, Sylvain asked who else was evaluated for the seat. Mayor stated he asked around and Bill was interested and he was the one selected. Sylvain asked if the Village is keeping the recordings from the Guardian Alarm cameras and if so for how long. Administrator can find out. Sylvain asked if they are kept with the Village or with Guardian Alarm, Administrator said they would be kept with the Village. Mayor said if there are no other questions, the minutes are approved as written.

BILLS:

Donsbach made a motion, seconded by Smith to approve the bills from January 5 – January 18, 2024 in the amount of \$19,852.53.

Sylvain said she has a point of inquiry. Sylvain asked the Administrator if he got quotes for anything on the list. Administrator said no.

Votes were: Estep – yes Smith – yes Donsbach – yes
Frantz – yes Tolles – yes Sylvain – no

MOTION APPROVED

INTRODUCTION OF VISITORS APPEARING BEFORE COUNCIL: Mackenzie Keim stated at their last Chamber meeting they were discussing what they can do for the solar eclipse weekend. Mackenzie gave Council information on the April 8th solar eclipse. They want to create a weekend of fun and activities; they want to encourage businesses to be open during the eclipse and would like to bring in food trucks. Mackenzie and Rick Tolles will be going around gathering information from businesses and will present back to council once everything is confirmed. Estep said one caution on the food trucks was we had an issue with the Applebutter Fest, that the food trucks do need to stay off the right of way. Mackenzie stated yes for sure. Sylvain asked what they would like the council to do. Mackenzie said they are working on a plan and their hope is to get the businesses and

restaurants to be open that day, if restaurants will not be open, they would be asking council for food truck approval.

Peggy Seab said on Dec 27, 2023 Christine Brock, Special Projects Supervisor of the Division of Environmental and Financial Assistance of the EPA sent her the 2022 Ohio sewer and water rate survey. She thinks the utilities committee should review it. Smith asked Peggy to send an electronic copy to council.

SHERIFF'S REPORT: Deputy gave Mayor monthly report. Mayor thanked the Deputy for all they do.

MAYOR'S REPORT: Mayor talked with Edison on lighting, he had asked them a few questions but waiting on the answers. Mayor stated there will be some meetings coming up for finances, sidewalks, the trees on Front Street, Town Hall, and the Parks. Tolles has made several contacts with people about the trees, he has talked with North Branch but we would also need to find someone to remove the trees, he has contacted a company but has not heard back.

ADMINISTRATOR'S REPORT: Administrator stated he got a quote for a new door closer at the Town Hall \$2,598. Ordered more road salt and it came in today. Got 3 quotes for water tower inspection. Dixon \$4,100, Midco \$4,136 and NTEC \$4,650. Received the final drawing for double check valves in the King Rd meter pit, going to be getting some quotes for this so we can get started on it. Received a quote for a new furnace at Town Hall \$5,800. He got a hold of the guy that Tolles told him about for Hydrant painting \$55/hydrant for two colors, they will wire wheel them down and then paint. 60 hydrants cost \$3,300 could start in June. We looked into grants from Edison for villages, they currently do not have any. Received the quote today from Gorman Rupp to rebuild our pump that went down on Bridge Street cost \$9,000 to rebuild. We got a new toilet for Lincoln Street men's restroom. Administrator stated he has a company that will take the tree down behind Sylvain's property, they want to know if they can drive on her property to get to it and will also need her to move her woodburning stove and the wood away from the tree. Sylvain said let's talk about it after the meeting. Estep would like to recommend going forward, we as a council act on these purchases so it is in writing that we have given the administrator approval. Estep made a motion seconded by Donsbach giving the village administrator authorization to move forward with the water tower inspection at a cost not to exceed \$4,200, the fire hydrant painting at \$55 per hydrant at a cost of \$3,300 and the Gorman Rupp pump to not exceed \$9,000.

Votes were: Smith – yes Donsbach – yes Frantz – yes
 Tolles – yes Sylvain – yes Estep – yes

MOTION APPROVED

Sylvain asked the status on the header for the Town Hall, Administrator received a quote for \$7,000 and has two other potential quotes to come in.

FISCAL OFFICER'S REPORT: Fiscal Officer stated we have a resolution on the agenda tonight. I reached out to Otsego Local Schools to see if they have interest in the laptop donations and they were very grateful for the consideration, the Village Solicitor prepared the resolution for the donation. Sylvain asked the total number of laptops for the donation and how many we have, Fiscal Officer stated donating at least 6, we received 10 laptops.

Sylvain asked what we are going to do with the others, Fiscal Officer stated they are currently in use.

READING OF COMMUNICATIONS: None

COMMITTEES: None

ORDINANCES/RESOLUTIONS:

Mayor gave the first reading to Resolution 2024-01: Resolution Authorizing the Village of Grand Rapids to Donate unused Laptop Computers to Otsego Local Schools.

Estep made a motion seconded by Frantz for passage of Resolution 2024-01: Resolution Authorizing the Village of Grand Rapids to Donate unused Laptop Computers to Otsego Local Schools.

Votes were: Donsbach - yes
Sylvain - yes

Frantz -yes
Estep- yes

Tolles - yes
Smith - yes

MOTION APPROVED

Mayor stated Resolution 2024-01 has passed.

UNFINISHED BUSINESS: Estep would like to discuss the ARPA funds, she sent out a draft process, criteria, and application to council. Estep stated the Village was given \$105,589.92 during covid to use for different projects that qualify. Estep is proposing we give back to the nonprofits in a way of a grant, they do so much for the village and give back to the village and the residents. The village must identify what they are using this money on by the end of this year or we will lose it. Estep recommends the village spend \$3,000 on a new door mechanism for the Town Hall, \$7,000 for the header for the Town Hall, \$4,500 for painting of the Town Hall, \$5,800 for the new furnace for the Town Hall. Estep recommends setting aside funds totaling \$67,500 for the non-profits, with a maximum of \$7,500 per non-profit, but this maximum is not guaranteed per non-profit. This leaves \$17,789.92 we could use on other projects. Sylvain stated religious groups are typically nonprofit do we include them, Estep stated in the criteria they need to have a 501C3 status or sponsored by one. Sylvain asked why are we asking for 5 years of financials, Estep stated this would show us how the nonprofit was affected before and after the pandemic. Sylvain feels some nonprofits may need more than the \$7,500, Estep said probably but to be fair she believes this is where we should start. Estep stated if we decide to proceed with this, she will get letters in the mail to the nonprofits she has listed making them aware of this. Smith thanked Estep for her work on this, she feels it is fair and the most logical use of these funds. Smith made a motion seconded by Tolles to approve the current ARPA funds process presented for the Village of Grand Rapids including the ARPA funding application for non-profit organizations.

Votes were:

Frantz - yes
Sylvain - yes

Tolles - yes
Smith - yes

Estep - yes
Donsbach - yes

MOTION APPROVED

Estep made a motion seconded by Donsbach to approve ARPA fund spending with maximum spending threshold of \$3,000 on the new door mechanism, \$7,000 for the header, \$4,500 for painting and \$5,800 for the new furnace all for the Town Hall.

Votes were:

Tolles - yes
Smith - yes

Sylvain - yes
Donsbach - yes

Estep - yes
Frantz - yes

MOTION APPROVED

Estep asked for the committees to think about what to use the remaining \$17,789.92.

NEW BUSINESS: Tolles said he received a complaint from a resident about sidewalks not being cleared of snow and one of them was on Front Street. Mayor asked if that notification was on our website, Fiscal Officer said yes. Sylvain stated she sees the Mayor's phone is pointing towards the audience and asked if the Mayor was recording the audience, Mayor stated no.

COMMENTS: Estep stated she is glad we are back in the Town Hall for our meetings. Estep also wanted to give accolades to Chad and the group for the roads, she thinks they did a wonderful job. Sylvain asked why she was not assigned as a committee chair for a committee, Mayor stated he kept the committees about the same as last year.

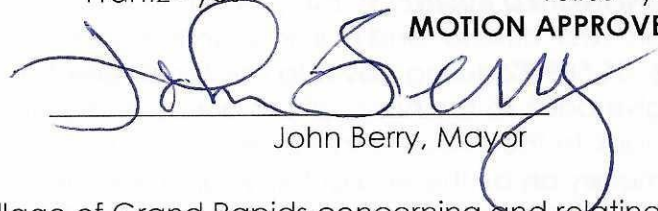
ADJOURNMENT:

Donsbach made a motion seconded by Tolles to adjourn the meeting. The meeting was adjourned. The next scheduled meeting is February 12, 2024 at 7:00 P.M. at the Town Hall.

Votes were: Sylvain - yes
Donsbach - yes
Estep - yes
Frantz - yes
Smith - yes
Tolles - yes



Kristel Beyer, Fiscal Officer



John Berry, Mayor

MOTION APPROVED

All formal actions of the Council of The Village of Grand Rapids concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

January 5 - January 18, 2024

Verizon	\$105.56	Cell Phones
Frontier	\$334.25	Landline Phone/ Fax
Rumpke	\$79.56	Trash Pickup
Municipal Utilities	\$13,920.12	Wholesale Water
Craun Liebing Company	\$3,185.00	2 - 50' transducers for Lift Stations
Guardian Alarm	\$169.13	Alarm Service
Sherwin Williams	\$265.71	Paint & Supplies for Lincoln Street Restrooms
Perrysburg Pipe	\$1,538.20	Water Supplies
Gearhart	\$255.00	Backflow Preventer Testing
Total	\$19,852.53	

*Council Approved 5-1, Sylvain voting no.

To: Village Council
Date: January 22, 2024
RE: Council Meeting –

1. Got a quote for a new door closer at the Town Hall \$2,598.
2. Ordered more road salt.
3. Got 3 quotes for water tower inspection. Dixon \$4,100, Midco \$4,136 and NTEC \$4,650
4. Received the final drawing for double check valves in the King Rd meter pit, going to be getting some quotes for this so we can get started on it.
5. Working on getting quotes for a new furnace at Town Hall.
6. Hydrant painting \$55/hydrant for two colors, they will wire wheel them down and then paint. They have done for the City of Findley, BG and the District. 60 hydrants cost \$3,300.
7. Currently no grants from Toledo Edison for villages.