



MEETING MINUTES

GRAND RAPIDS COUNCIL

REGULAR SESSION



Held: February 12, 2024

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The Council of The Village of Grand Rapids convened in regular session from 7:00 P.M. to 7:53 P.M. in the Town Hall. President Pro Tempore Rachel Smith called the meeting to order with the following members and visitors present:

Rachel Smith – Present
Rick Tolles – Present
Jody Donsbach – Present

Martha Frantz - Present
Lynn Sylvain – Present
Louise Estep - Present

EMPLOYEES: Chad Beyer and Kristel Beyer

VISITORS: Peggy Seab, Robert Stickley and Angie Studer

MINUTES: Donsbach made a motion, seconded by Estep to approve the minutes of the meeting held on January 22, 2024.

Sylvain asked if we could post the audio of the meetings on our website. Estep would be fine with that and knows the Mayor is looking into video recording them. Fiscal Officer will look into posting the recordings online.

BILLS:

Frantz made a motion, seconded by Tolles to approve the bills from January 19 – February 8, 2024 in the amount of \$60,521.04.

Sylvain stated the bills are much higher than normal, she sees there is a \$16,034 bill for insurance renewal makes up some of the difference. Administrator said road salt, water leak repair, replacement items for snow plowing and door strike are not normally on there. Estep said there also some things on there that were approved that are not a monthly charge like the Town Hall furnace.

Votes were: Tolles – yes Sylvain – no Donsbach – yes
Smith– yes Estep – yes Frantz – yes

MOTION APPROVED

INTRODUCTION OF VISITORS APPEARING BEFORE COUNCIL: Peggy Seab asked about the status of the LED streetlights, she stated she sees that we missed the grant deadline in December. Estep stated we did not know about a grant deadline, when the Mayor called, they stated there were no grants available. Estep stated if there are grants available normally that is made known to the local entities. Seab stated the state offered something until December 15th. Estep said what was stated at the meeting was Toledo Edison grant. Peggy said she thinks it was the state because Perrysburg is doing their lights. Fiscal Officer stated that Perrysburg is using APRA funds. Seab stated last year council added speed and safety signage and she would like to see a speed reduction on Route 65 at Mary Jane Park towards County Line Rd and from County Rd Q towards Route 65. Peggy printed off the process on how to reduce speeds. Donsbach stated since it is a state route ODOT determines the speed allowed. Donsbach thanked her for the information and will look into it.

Robert Stickley read an article from the Mirror about the Waterville pool and getting state funding, something council should look into. Estep stated the pool is not under the Village, it is independently run. Smith stated she would be happy to give that information to the pool board. Robert Stickley stated he has a list of items he would like to have addressed and gave the letter to Smith. Robert stated they are having issues with their grinder pump and feels they should have never been put in that way or even have to deal with it. Smith will get this letter to the Mayor to get a response.

Angie Studer asked if anyone on Council recalled the process of the trees having to be pulled out of the sidewalks downtown the last time. Estep thinks the last time this was done is when the brick was added. Angie stated her daughter is going to college for environmental science and she told her about structural soil and gave council some documentation on it, could be something to look into.

SHERIFF'S REPORT: Seab asked the Deputy if they offered any emergency preparedness classes. The Deputy stated he would have to follow up with that.

Robert Stickley stated this winter kids were sledding until 2 am. it was noisy, the park is also ripped up from them spinning around down there. Deputy stated there is no time frame on the park closing so they cannot enforce that.

MAYOR'S REPORT: None

ADMINISTRATOR'S REPORT: Administrator stated Dixon Engineering is going to be inspecting the water tower, \$4,100. Downey installed a new furnace in Town Hall for \$5,375. Unlimited pick-up will be April 20th, starts at 7 am; we will be placing information on the website. Had a service line water leak in the line that services Otsego Park, fixed it Tuesday with the help of Envirocare. A division of Toledo Mirror & Glass; Automated Entrance Technology will be installing the door opener for the Town Hall; they will be adding an additional button in the building \$2,650. We painted the bathrooms, will be installing the changing tables this week, also going to look into getting new trim.

Frantz had a resident ask about placing bags on Tow Path for dog waste. Smith stated we have done this before and then had bags all over, we could do a trial run again. Tolles stated if the owner is willing to pick up after their dog, they would bring their own bags. Sylvain asked about the Town Hall header, Administrator stated he had another company come out and still has not heard back from them either. Estep stated at the last meeting she wanted to start approving the Administrators items. Estep stated some of the items approved last meeting came in under the approved amount and we can add more to the ARPA funds spending.

FISCAL OFFICER'S REPORT: Fiscal Officer gave Council the December Bank Rec. Gave Finance Committee Appropriation Status and Revenue Status.

READING OF COMMUNICATIONS: None

COMMITTEES: Estep said a Finance, Wages and Audit Committee has been scheduled for February 22, 2024 at 6 pm in the Town Hall to discuss the permanent appropriations.

ORDINANCES/RESOLUTIONS: None

UNFINISHED BUSINESS: Sylvain asked about the timeframe on the cameras. Administrator said the company is coming out to show us tomorrow.

Estep sent out the employee handbook with her suggested revisions, Fiscal Officer added a few things, Smith will be scheduling a committee of the whole soon. Estep said she mailed out 12 ARPA letters with a March 29th deadline. Estep stated with the money savings on the furnace and door mechanism we now have \$18,564.92 for Council to spend. Estep stated no packets have been received yet but unfortunately Tow Path Radio is not eligible. Estep encouraged him to come to Council if he had monetary needs. Estep stated previously Peggy had asked us to look into the Ohio Checkbook. Estep said after talking with the Fiscal Officer, Mayor, and Council President, she thinks it would be a good idea. Estep stated this will allow more financial information out there, more than we already have on our website. Estep made a motion seconded by Donsbach to participate in the Ohio Checkbook program.

Votes were: Sylvain – yes Donsbach – yes Smith – yes
Estep – yes Frantz – yes Tolles – yes

MOTION APPROVED

Administrator asked Sylvain if she is good with the company driving on her property if needed to take the tree down, we were going to talk after the last meeting and that did not happen. Sylvain stated she cannot answer that here.

NEW BUSINESS: Tolles said the Town Hall Committee has a question about the cleaning prior to the performances happening. Tolles thinks this need reviewed again because the Historical Society is getting no charge and they are supposed to clean before and after each use. Tolles stated the Town Hall Committee came up with a list of items they would like done, they were going to do some of these jobs. Tolles thought we needed people to be bonded and insured to do the work. Estep stated we still have ARPA funds that could be used on some items. Smith will be scheduling a buildings committee to discuss the Town Hall items. Robert Stickley stated the chairs upstairs had mold on the backs and if you are going to sand the floor maybe the chairs can be painted at the same time. Smith stated she does have the list of prioritized items from Town Hall Committee to review. Tolles got quotes for the potential tree project from three different companies. Smith stated we will review this and the information Angie gave on the trees.

COMMENTS: Tolles scheduled a Streets & Sidewalks Committee meeting on February 26, 2024 at 6:30 pm to discuss sidewalks.

ADJOURNMENT:

Donsbach made a motion seconded by Frantz to adjourn the meeting. The meeting was adjourned. The next scheduled meeting is February 26, 2024 at 7:00 P.M. at the Town Hall.

Votes were: Donsbach - yes Sylvain - yes Tolles – yes
Frantz - yes Estep - yes Smith - yes

MOTION APPROVED



Kristel Beyer, Fiscal Officer



Rachel Smith, President Pro Tempore

All formal actions of the Council of The Village of Grand Rapids concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

To: Village Council
Date: February 12, 2024
RE: Council Meeting –

1. Dixon Engineering is going to be inspecting the water tower, \$4,100.
2. Downey installed a new furnace in Town Hall for \$5,375.
3. Unlimited Pick-up will be April 20th, starts at 7 am; we will be putting on the website.
4. Had a service line water leak in the line that services Otsego Park, fixed it Tuesday with the help of Envirocare.
5. A division of Toledo Mirror & Glass; Automated Entrance Technology will be installing the door opener for the Town Hall; they will be adding an additional button in the building. \$2,650
6. We painted the bathrooms, will be installing the changing tables this week, also going to look into getting new trim.

January 19 - February 8, 2024

Mid-Wood	\$327.78	Fuel
WC Sheriff	\$8,438.64	Contract Service
Vasko	\$347.16	Public restroom toilet paper
Kendall Plumbing	\$680.00	Installed men's restroom toilet
NOMMA	\$100.00	Annual Membership Dues
Kleinfelder	\$1,350.00	Master Meter Upgrades
McCabe Outdoor	\$334.45	Wheel and Tire
Culligan	\$23.40	Water Testing Supplies
Downey PHC	\$5,375.00	Town Hall Furnace
Precision Autoworks	\$10.00	Installed tire on rim
Hylant	\$16,039.00	Village Ohio Plan Insurance Renewal
UBS Credit Card	\$1,794.97	Toner cartridges, desk calendars, file binders, copy paper, google storage, battery, door strike
Cargill	\$1,209.98	Salt
Casa Bella	\$240.00	Public Restroom Cleaning
Suburban	\$988.51	Natural Gas
Toledo Edison	\$3,922.81	Electric Bill
MASI	\$797.30	Water & Sewer Testing
Rumpke	\$79.56	Trash Pickup
Verizon	\$105.56	Cell Phones
Frontier	\$388.09	Landline Phone/Fax
Municipal Utilities	\$16,582.43	Wholesale Water
NFIP	\$988.00	Flood Insurance Old Fire Hall
GR Chamber	\$50.00	Annual Membership Dues
Ohio Fluid Products	\$25.00	Drill Hole in Forklift Fork
Perrysburg Pipe	\$80.12	Waterline repair clamp
Kalida Truck Equipment	\$143.28	Springs for snowplow blade
Treas. State Ohio	\$100.00	Annual Sewage Sludge Fee
Total	\$60,521.04	

*Council Approved 5-1, Sylvain voting no.