



# MEETING MINUTES

## GRAND RAPIDS COUNCIL REGULAR SESSION



Held: April 10, 2024

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The Council of The Village of Grand Rapids convened in regular session from 7:00 P.M. to 7:31 P.M. in the Town Hall. Mayor John Berry called the meeting to order with the following members and visitors present:

Rachel Smith – Present  
Rick Tolles – Present  
Jody Donsbach – Present

Martha Frantz - Present  
Lynn Sylvain – Absent  
Louise Estep – Present

Smith asked if Sylvain absence was excused. No reason for the absence was given. Smith said then we need to take a vote that this is an unexcused absence. Roll Call: Estep – yes, Smith – yes, Tolles – yes, Frantz – yes, Donsbach – yes. **Motion Approved.**

**EMPLOYEES:** Chad Beyer and Kristel Beyer

**VISITORS:** None

**MINUTES:** Smith made a motion, seconded by Tolles to approve the minutes of the meeting held on March 25, 2024.

Mayor stated if there are no corrections, the minutes are approved as presented.

**BILLS:**

Donsbach made a motion, seconded by Smith to approve the bills from March 22 – April 4, 2024 in the amount of \$32,621.16.

Votes were: Tolles – yes  
Estep – yes

Frantz – yes  
Smith – yes

Donsbach – yes

**MOTION APPROVED**

**INTRODUCTION OF VISITORS APPEARING BEFORE COUNCIL:** None

**SHERIFF'S REPORT:** Deputy gave Mayor monthly report.

**MAYOR'S REPORT:** Mayor stated how spectacular the eclipse was and thanked everyone that participated in the town activities, this was a once in a lifetime thing. Mayor said the ball diamonds got new bleachers and looks really nice. Frantz said they also got new orange top for the fence. Mayor asked about the persimmon's trees by the tennis courts, can they be trimmed way back so it does not make such a mess. Mayor stated they started on the new development and are installing the underground utilities. Mayor talked with the tree sculpture artist and he will be looking at some different areas of interest. Mayor saw that the political signs are now all down and thanked them for doing that.

**ADMINISTRATOR'S REPORT:** Administrator talked with K & K about seeding the area next to the new sidewalks, they will be doing that soon. K & K asked him if the Village would be doing sidewalks again this year and if they are proceeding with the downtown work. We

have a resident on Third Street that would like to take down two Catawba trees, he will have Rowe look at the trees, one appears to have a split. The Wood County Hazard Mitigation Plan was approved by the Federal Emergency Management Agency. Village council needs to approve the plan to be eligible to apply for grants and programs in the future, there is a deadline of June 4<sup>th</sup>. Mayor asked about Cam-Tech on when we are going to take the trees down in the business district. Administrator was waiting to hear on what the plan was for replacement, once we remove the tree's we will have to fill the hole with something possibly dirt. Donsbach asked if the downtown winter flags can be taken down. Tolles stated we discussed if we had extra sidewalk money, we would get an estimate for area 3. Mayor said there is a lot of debris caught down at Bluebell by the gate and wondered if there is a bucket we can purchase with a grip, thinks this would be beneficial, Administrator can look into that. Estep said regarding the Third Street trees in the right of way, Administrator is having Rowe look at them, Estep said if the trees are healthy, she feels they should stay.

**FISCAL OFFICER'S REPORT:** Fiscal Officer gave Council the March Bank Rec. Gave Finance Committee Appropriation Status, Revenue Status and Fund Listing. We have a third reading of a resolution tonight, so this can have a motion for passage. We have a first reading of a resolution but since the deadline of June 4<sup>th</sup>, the readings should be suspended.

**READING OF COMMUNICATIONS:** None

**COMMITTEES:** Estep discussed the Finance meeting minutes. They received 7 applications for the ARPA grant money. Estep made a motion seconded by Smith to grant \$7,500 to the Otsego Food Pantry, Grand Rapids Arts Council, Grand Rapids Calvary Church, Grand Rapids Swimming Pool, and the Grand Rapids Historical Society out of the \$67,500 that was allocated.

Votes were: Frantz – yes Donsbach – yes Estep – yes  
 Smith – yes Tolles – yes

**MOTION APPROVED**

Estep made a motion seconded by Smith to give \$7,500 to the Grand Rapids Little League and Grand Rapids Chamber of Commerce out of the pool of remaining ARPA monies.

Votes were: Donsbach – yes Estep – yes Smith – yes  
 Tolles – yes Frantz – yes

**MOTION APPROVED**

Estep stated we now have \$33,564.92 remaining; we still have the outstanding project for the Town Hall header and the Town Hall painting. Council will still need to allocate the remaining money by the end of this year. Estep drafted a follow-up form to send with the checks. Smith stated we did receive another quote from Chuck on the painting and they said they would be sending another one on Friday.

**ORDINANCES/RESOLUTIONS:** Mayor gave the first reading to Resolution 2024-03: Mitigation Plan Adoption Resolution.

Estep made a motion seconded by Tolles to suspend the readings for Resolution 2024-03: Mitigation Plan Adoption Resolution.

Votes were: Estep – yes Smith – yes Tolles – yes  
 Frantz – yes Donsbach – yes

**MOTION APPROVED**

Estep made a motion seconded by Donsbach for passage of Resolution 2024-03: Mitigation Plan Adoption Resolution.

Votes were: Smith – yes Tolles – yes Frantz – yes  
Donsbach – yes Estep – yes

**MOTION APPROVED**

Mayor stated Resolution 2024-03 passes.

Mayor gave the third reading to Resolution 2024-02: Resolution Authorizing the Fiscal Officer to receipt cable franchise fees into the Sidewalk Fund.

Donsbach made a motion seconded by Smith for passage of Resolution 2024-02: Resolution Authorizing the Fiscal Officer to receipt cable franchise fees into the Sidewalk Fund.

Votes were: Tolles – yes Smith – yes Frantz – yes  
Estep – yes

**MOTION APPROVED**

Mayor stated Resolution 2024-02 passes.

**UNFINISHED BUSINESS:** Estep and Tolles met with Bob Clark on the Hometown Heroes Banners. Bob will be ordering 14 veteran banners with brackets. They will be making a presentation at the Memorial Day Parade program. We will place information on our website either shortly before or after this letting people now how to nominate and purchase a banner for their hometown hero. It was discussed that the Legion will handle the packets and payments, they will be opening a separate bank account for this project. He said he has access to two pieces of equipment to hang the banners and will probably do this on a Monday morning and will let the guys know ahead of time.

**NEW BUSINESS:** Tolles stated Lucy Hillsberry asked about placing a bench in honor of her dad, he said he would mention it tonight. It was mentioned in the area by the Information Cabin. Smith stated to have them contact the Administration Office. Smith had a resident contact her this afternoon about the travel trailer located on Wapakoneta and Second Street, they stated it has been there since last fall, it is not plated, has broken windows and they have asked several times for this to be removed and ask the Village to get involved. Smith asked Administrator to send a letter for the unlicensed trailer.

**COMMENTS:** Tolles was asked if a sidewalk could be placed from the bridge to the sidewalk through Howard Park for better access. Tolles stated Jen from the Pizza Shop asked if the curb stops can be removed, Mayor stated the curb stops are there to protect the cars from hitting the sidewalk. Estep asked while the Administrator is getting a quote for area 3, to also get a quote for a sidewalk through the park.

**ADJOURNMENT:**


Donsbach made a motion seconded by Smith to adjourn the meeting.

The meeting was adjourned. The next scheduled meeting is April 22, 2024 at 7:00 P.M. at the Town Hall. Votes were: Frantz – yes Donsbach – yes Estep - yes

Smith - yes Tolles – yes

**MOTION APPROVED**

  
\_\_\_\_\_  
Kristel Beyer, Fiscal Officer

  
\_\_\_\_\_  
John Berry, Mayor

## March 22, 2024 - April 4, 2024

|                     |                    |                                  |
|---------------------|--------------------|----------------------------------|
|                     |                    |                                  |
| Aim Media           | \$19.60            | Sentine-Tribune Legal Posting    |
| C & L Sanitation    | \$380.00           | Portable Restrooms for Ball Park |
| Toledo Chamber      | \$475.00           | Annual Membership Dues           |
| MASI                | \$872.90           | Water & Sewer Testing            |
| Treasurer of State  | \$948.00           | Quarterly UAN Fees               |
| Culligan            | \$20.20            | Water Testing Supplies           |
| McCabe Outdoor      | \$524.40           | Mower repair                     |
| Casa Bella          | \$240.00           | Public Restroom Cleaning         |
| Custar Stone        | \$363.02           | 25.93 ton Small Berm Stone       |
| WC Sheriff          | \$8,438.64         | Contract Service                 |
| Mid-Wood            | \$295.33           | Fuel                             |
| Rumpke              | \$79.56            | Trash Service                    |
| Toledo Edison       | \$3,596.98         | Electric                         |
| Frontier            | \$385.47           | Landline Phone/Fax               |
| Verizon             | \$105.56           | Cell Phones                      |
| Municipal Utilities | \$15,876.50        | Wholesale Water                  |
|                     |                    |                                  |
| <b>Total</b>        | <b>\$32,621.16</b> |                                  |
|                     |                    |                                  |
|                     |                    |                                  |

Approved 5 - 0, Sylvain absent

To: Village Council

Date: April 10, 2024

RE: Council Meeting -

1. Are we doing any sidewalks in town anywhere? What about downtown trees?
2. A resident wants to cut down some Catawba trees in the Village right of way.
3. **Mitigation Plan:** The Wood County Hazard Mitigation Plan was approved by the Federal Emergency Management Agency. Village Council needs to approve the plan to be eligible to apply for grants and programs in the future. Requires an emergency because of June 4<sup>th</sup> deadline.
4. They started working on the Sub-Division on 3<sup>rd</sup> Street.