

RECORD OF RESOLUTIONS

0263

Dayton Legal Blank, Inc., Form No. 30045

Resolution No. **2024 - 5**

Passed May 13, 2024

COMMERCIAL CARD RESOLUTION

Pursuant to OHIO State law and public policy, the following apply:

Authorization

The governing board/legislative authority of the **GRAND RAPIDS CORPORATION** has 1) authorized Card use for specific purposes and 2) have or will approve and adopt a policy governing usage of the credit card and appropriate oversight controls.

Appropriation

We certify that the governing board/legislative authority approved card usage for those purposes involving the procurement of goods and/or services for which the **GRAND RAPIDS CORPORATION** has appropriated funds in its annual appropriations budget.

Usage and Oversight Controls

The governing board/legislative authority of the **GRAND RAPIDS CORPORATION** has adopted formal policies and procedures concerning Card usage and oversight, including but not limited to the following considerations: 1) a list of authorized employees; 2) custody of the card(s); and 3) the pre-approval of card usage and reconciliation of usage against purchase orders.

Authorized Person to Execute Agreement

The governing board/legislative authority certifies that the following individual(s) is/are fully authorized to execute/sign a Card Agreement with The Huntington Bank and the **GRAND RAPIDS CORPORATION**

PRINTED NAME: Kristel Beyer

TITLE: Fiscal Officer

Two Members:

PRINTED NAME: Rachel M. Smith PRINTED NAME: Rick L. Tolles

SIGNATURE: Rachel M. Smith SIGNATURE: Rick L. Tolles

TITLE: Council President TITLE: Council member

DATE: May 13, 2024 DATE: May 13, 2024