



APPLICATION FOR USE OF PUBLIC PROPERTY FOR NON-PROFIT ORGANIZATIONS TO SPONSOR ACTIVITIES AND EVENTS

Village of Grand Rapids  
PO Box 309  
Grand Rapids, OH 43522  
(419) 832-5305

SPONSORING ORGANIZATION: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ St.: \_\_\_\_\_ Zip: \_\_\_\_\_

NAME AND DESCRIPTION OF EVENT:

Date of Event: \_\_\_\_\_ Estimated Attendance: \_\_\_\_\_

Hours: \_\_\_\_\_ am pm to \_\_\_\_\_ am pm

Additional Parking Required?  Yes  No

Additional Parking Area Location: \_\_\_\_\_

Clean-up of the area within 24 hours shall be the responsibility of the organization. The organization shall return the area to the condition before the event.

The use of motorized vehicles on all grass areas is limited to golf carts, John Deere Gators or equivalent, or smaller vehicles. All vehicles shall have turf tires. If in doubt, contact the Village before planning the event.

Please attach a copy of your Organization's liability insurance. If this application is approved, the Village will need to be included as an Additional Insured party for this event.

Please plan to attend a Council meeting to review your application prior to approval.

I agree to abide by Policy #98-1 and the items listed above:

Signature \_\_\_\_\_ Date \_\_\_\_\_

For Village Use Only:	Approved: _____
Permit # _____	Denied: _____
Approving Signature: _____	