



# BUILDING OR PARK RESERVATION FORM

Village of Grand Rapids  
PO Box 309  
Grand Rapids, OH 43522  
(419) 832-5305

Name of Group: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ St.: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ St.: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Reservation: \_\_\_\_\_ Hours: \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm  
(circle) (circle)

Location Requested: \_\_\_\_\_ No. People Expected: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

The party using the public property shall return the area to the condition before the event, including removal of all trash from the area. If you bring it to the area, remove it.  
Nothing should be affixed to Village Property.

Name of Insurance Company: \_\_\_\_\_  
(Please attach a copy)

## INDEMNIFICATION AGREEMENT

The \_\_\_\_\_ agree to defend, indemnify and hold harmless the Village of Grand Rapids from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Grand Rapids by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the Village of Grand Rapids, \_\_\_\_\_ or by third parties, or by the agents, servants, employees or factors of any of them.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_ Date: \_\_\_\_\_