



MEETING MINUTES

GRAND RAPIDS COUNCIL

REGULAR SESSION



Held: September 22, 2025

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The Council of The Village of Grand Rapids convened in regular session from 6:00 P.M. to 6:38 P.M. in the Town Hall. Mayor John Berry called the meeting to order with the following members and visitors present:

Rachel Smith – Present
 Rick Tolles – Present
 Jody Donsbach – Present

Martha Frantz – Present
 Lynn Sylvain – Present
 Louise Estep – Present

EMPLOYEES: Chad Beyer and Kristel Beyer

VISITORS: Joe Schroeder

MINUTES:

Frantz made a motion, seconded by Smith to approve the minutes of the regular meeting held on September 8, 2025.

Mayor stated if there are no questions, the minutes will be approved as presented.

BILLS:

Smith made a motion, seconded by Tolles to approve the bills from September 5 – September 18, 2025 in the amount of \$38,344.96.

Sylvain questioned Cam-Tech \$1,300 for a water tap and asked the Administrator what that was for, Administrator stated a water tap out in Williamsburg. Sylvain asked if this is a supplier we use regularly, Administrator said yes. Sylvain question Falor Farm for aquamaster, Administrator said weed killer used along the ditches and river. Sylvain asked if this was the product she asked for the MSDS, Administrator said yes. Sylvain questioned Kleinfelder for master meter upgrade, Administrator said it is for the King Road master meter. Sylvain asked the estimated cost, Administrator said we do not know yet. Sylvain asked what made him think we need an upgrade there, Administrator stated because Bowling Green told us we did. Sylvain questioned the Town Hall flood insurance and asked if we also carry it on the Old Fire Hall, Fiscal Officer stated yes. Sylvain questioned the Ohio Asphalt Paving for \$7,520, Administrator stated it is to repair from the waterline breaks. Sylvain questioned the EKOS \$1,680 bulk water system annual support, Administrator stated it is a customer service support. Estep asked if the Rumpke bill for the park dumpster would be the last one, Fiscal Officer stated should get one more it stays there through the applebutter fest.

Votes were:	Estep – yes	Sylvain – no	Smith – yes
	Frantz – yes	Donsbach – yes	Tolles – yes

MOTION APPROVED

INTRODUCTION OF VISITORS APPEARING BEFORE COUNCIL: Joe Schroeder with the Chamber of Commerce submitted an application for Christmas Open House. Mayor asked if they needed additional parking for the 2500 people, Joe stated the public parking is sufficient. Sylvain asked if there were any changes, Joe stated we will have live reindeer which will be on private property, we are also doing the trackless train which will run a similar route as the carriage ride. Estep asked about food trucks, Joe said no food trucks. Frantz asked the route

for the rides, Joe stated Front to Mill Street down the alley behind, load at mural court yard then Front Street to West Street and down the alley they cross at Beaver.

Donsbach made a motion seconded by Tolles to approve the application for use of public property for non profit organization Grand Rapids Chamber of Commerce for the Christmas Open House held on November 22 and 23, 2025 from 10 am to 8 pm.

Votes were: Sylvain – yes Smith – yes Frantz – yes
 Donsbach – yes Tolles – yes Estep – yes

MOTION APPROVED

SHERIFF'S REPORT: Frantz said there are people that race down the streets with wide open exhaust. There are a few vehicles a white two door car, a black car and there is also a charcoal grey van. Tolles said he was notified by a resident that there is a purple van that makes loud gun shot noises. Frantz asked about golf carts in town, she does not think they are all licensed. The deputy said any vehicle on the roadway needs a license.

MAYOR'S REPORT: Mayor said he will be scheduling a meeting with the engineer to discuss the town and how we should enhance it, they can give us a presentation. Mayor said the Town Hall looks really nice. The Comedy Club Michael McDaniel was great.

ADMINISTRATOR'S REPORT: The Administrator stated the transducer got installed this past Wednesday, it has a one-year warranty from the supplier. Sylvain asked the life of it, Administrator stated we got seven years, the first time. Sylvain asked if we could buy a longer warranty, Administrator can ask. Administrator said someone took the fire hydrant out behind the bank, we will be getting this fixed and sending into their insurance company. The painter for the Town Hall is complete and asking for an additional \$3,000 for additional work, the original quote was \$27,500 and asking for \$30,500. The traffic study was done last Thursday waiting on the report. Administrator talked to the park about their kayak launch, he is waiting to hear back. Administrator said the card reader swipe on our bulk hauler machine has a 90-day warranty but the company stated it will probably out last the machine. Administrator said at the last meeting Sylvain stated part-time employees cannot be promoted into fulltime status, according to the employee handbook parttime employees who are promoted into fulltime status will receive years of service credit on a prorated basis for vacation purposes. This states you can take a parttime employee and make them full time. Sylvain asked if he done anything with the Army Corp of Engineer report that Peggy sent, Administrator said no. Sylvain asked what kind of time frame, Administrator said he will look at it. Estep said she had a couple phone calls about the restrooms not being cleaned, Administrator said we will reach out to the cleaners. Estep said Joe Long mentioned there are some slates hanging, he mentioned Durable Slate out of Columbus or Ohio Restoration out of Toledo may be able to assist as well. Tolles asked if Randy was done upstairs, he stated there is a few touchup areas where the paint tape was removed, Administrator will look into it. Sylvain stated some businesses mentioned the Administrator handed out information on Dora and asked who he handed them out to. Administrator said all the downtown businesses. Fiscal Officer stated that the Sheriff will be in attendance at the Dora meeting as well.

FISCAL OFFICER'S REPORT: Fiscal Officer said we have a third reading of an ordinance tonight; we have a second reading of the resolution form the Wood County Auditors Office this needs sent to them by October 1st so she recommends waiving the third reading to allow passage this evening.

READING OF COMMUNICATIONS: None

COMMITTEES: None

ORDINANCES/RESOLUTIONS:

Mayor gave second reading to Resolution 2025-05: Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor.

Estep made a motion seconded by Smith to waive the third reading on Resolution 2025-05. Sylvain asked if we know what levy's these are for? Estep said yes the general fund \$48,697.59 and the street levy fund \$31,422.16. Sylvain asked what the Street Levy was for, Fiscal Officer stated ongoing repairs and maintenance on the streets. Sylvain asked what the general fund was, Fiscal officer stated this is the only general fund property taxes we receive from the county.

Votes were:	Smith – yes	Frantz -yes	Donsbach – yes
	Tolles – yes	Estep – yes	Sylvain – no
			MOTION APPROVED

Estep made a motion seconded by Smith for passage of Resolution 2025-05.

Votes were:	Frantz – yes	Donsbach – yes	Tolles -yes
	Estep – yes	Sylvain – no	Smith – yes
			MOTION APPROVED

Mayor stated Resolution 2025-05 has passed.

Mayor gave the third reading to Ordinance 2025-3: Ordinance amending and establishing pay bands in the Village of Grand Rapids.

Estep made a motion seconded by Tolles for passage of Ordinance 2025-3.

Votes were:	Donsbach – yes	Tolles -yes	Estep – yes
	Sylvain – no	Smith – yes	Frantz – yes
			MOTION APPROVED

Mayor stated Ordinance 2025-3 has passed.

UNFINISHED BUSINESS: Sylvain asked if we received the new tax report from the county. Fiscal Officer stated yes, the first report received was only for the second half and we did receive about 95%. Estep stated if you look at the previous years given the percentages have declined 1% each year but still a better outcome. Donsbach asked the Administrator about the Second Street railroad tracks, can we send them a letter about it, Administrator said he will reach out to them.

NEW BUSINESS: Donsbach stated Tolles and her went to the Applebutter Safety meeting with the Applebutter Fest Committee members, Sheriff's department and EMS present. They are adding a parking lot across the river, the bus transportation will be the same. Donsbach said one item that was discussed was they asked about ATV's and golf carts, it was mutually agreed that for that day there will be restricted use and only allow authorized golf carts. Mayor said he heard they were requesting more larger vehicles set up as barricades. Donsbach said she did reiterate that not all the barricades were up last year as mentioned from the prior year and hoping that will be resolved. Estep asked how the sheriff department will enforce this, Donsbach thinks they will most likely not allow them through unless having the proper authorization.

COUNCIL COMMENTS: Estep stated our next meeting is on a holiday so it is cancelled. Estep made a motion seconded by to allow the Fiscal Officer to pay any bills that come due before our next meeting which is October 27th so we do not incur any penalties.

Votes were: Tolles – yes Estep – yes Sylvain – no
Smith – yes Frantz – yes Donsbach – yes

MOTION APPROVED

Donsbach wanted to publicly thank Kristel and Chad for all they do for the village it is commmorable and is much appreciated for your efforts.

Smith attended a training with the wood county auditor, they have a tool on their website now that gives a levy estimator. It will tell you what levies are on the ballot and how much it would cost you, she encourages everyone to take a look. Tolles stated the Town Hall Committee was so happy to see so many Council Members and the Mayor at the Town Hall event. They also appreciate the painting of the Town Hall. Mayor wanted to thank the group that cleaned up the canal.

ADJOURNMENT:

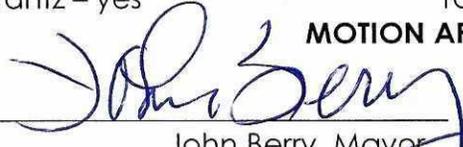
Donsbach made a motion seconded by Smith to adjourn the meeting. The meeting was adjourned. The next scheduled meeting is October 27, 2025 at 6:00 P.M. at the Town Hall.

Votes were: Sylvain – yes Donsbach – yes Smith – yes
Estep – yes Frantz – yes Tolles - yes

MOTION APPROVED



Kristel Beyer, Fiscal Officer



John Berry, Mayor

All formal actions of the Council of The Village of Grand Rapids concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

September 5, 2025 - September 18, 2025

Rumpke	\$139.86	Monthly Trash Pickup/Park Dumpster
Municipal Utilities	\$24,163.00	Wholesale water
CamTech	\$1,300.00	Hydro excavate watertap
Falor Farm	\$209.10	Aquamaster
Kleinfelder	\$805.00	Master meter upgrade
Vas-ko	\$319.37	Public restroom toilet paper
NFIP	\$1,601.00	Annual Town Hall Flood Insurance
Frontier	\$501.89	Landline Phone/Fax
Verizon	\$105.74	Cell Phones
Ohio Asphalt Paving	\$7,520.00	Asphalt repairs from waterline breaks, Bridge Street Catch Basin
EKOS	\$1,680.00	Bulk Water System Annual Support
Total	\$38,344.96	

Approved 5 - 1, Sylvain voting no