



MEETING MINUTES

GRAND RAPIDS COUNCIL

REGULAR SESSION



Held: March 23, 2026

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The Council of The Village of Grand Rapids convened in regular session from 6:00 P.M. to 6:47 P.M. in the Town Hall. Mayor John Berry called the meeting to order with the following members and visitors present:

Rachel Smith – Present Sean Thiebaut - Present
Doug Grey – Present Rick Tolles – Present
Louise Estep – Present Jody Donsbach – Absent

Estep made a motion seconded by Thiebaut to excuse Donsbach from tonight's meeting.

Votes were: Thiebaut – yes Grey – yes Estep – yes
 Tolles – yes Smith – yes

MOTION APPROVED

EMPLOYEES: Jeremy Weaver and Kristel Beyer

VISITORS: Cathy Trame, Carol Sarkan, Lynn Sylvain and Pat Nagle

MINUTES: Estep made a motion, seconded by Smith to approve the minutes of the meeting held on March 9, 2026. Mayor stated if there are no questions they will be accepted as presented.

Estep made a motion, seconded by Tolles to approve the March 11, 2026 special meeting minutes. Mayor stated if there are no questions they will be accepted as presented.

BILLS:

Smith made a motion, seconded by Thiebaut to approve the bills from March 6 – March 19, 2026 in the amount of \$17,654.89.

Votes were: Estep – yes Tolles – yes Smith – yes
 Thiebaut – yes Grey – yes

MOTION APPROVED

INTRODUCTION OF VISITORS APPEARING BEFORE COUNCIL:

Cathy Trame came to represent the Grand Growers. Cathy presented three event applications, two plant exchanges and a Town Hall rental for their 5th Garden Walk. Cathy stated the Grand Growers sent in the certificate of liability insurance with the village listed as an additional insured as requested. Grey asked if Grand Growers would like their Garden Walk mentioned in the next commercial, Cathy stated that would be nice. Estep made a motion, seconded by Smith to approve the application for use of public property for nonprofits from the Grand Growers for Saturday May 16, 2026 garden exchange from 9 am to 2 pm.

Votes were: Tolles – yes Smith – yes Thiebaut – yes
 Grey – yes Estep – yes

MOTION APPROVED

Estep made a motion, seconded by Thiebaut to approve the application for use of public property for nonprofits from the Grand Growers for Saturday October 17, 2026 garden exchange from 9 am to 2 pm.

Votes were: Smith – yes Thiebaut – yes Grey – yes
 Estep – yes Tolles – yes

MOTION APPROVED

Fiscal Officer mentioned the Town Hall rental will be handled at the office. Carol Sarkan came to thank Kristel, Jeremy and Dave for their help with the Town Hall sweepers and cleaning supplies. They appreciate it very much.

Lynn Sylvain stated there is nothing on the website about financials. Fiscal Officer stated she believes the financials are on the website but will double check. Sylvain stated she can request an appointment to come view public records at no charge, she would like to request an appointment. She asked about Dora. Mayor stated we have updated you on that at the last meeting. Smith stated the status is the same. Lynn stated there was a special meeting held on March 11th and asked who called the meeting, the Mayor stated he did. Lynn asked if they gave 24 hours notice, Mayor stated yes it was probably 28 hours notice. Lynn stated she had a date stamp from the website of it being posted late. The Fiscal Officer stated the meeting would have been posted during working hours which is well within the 24-hour window. Lynn asked about the Town Hall emergency exits and asked if we have done anything to improve the safety to the Town Hall. Mayor stated yes, there is a "Do Not Enter" sign because it is a storage room only. It is posted as "This is Not an Exit". Lynn stated she knows Conor Evans did a presentation to the Safety Committee is there any next steps on that, Thiebaut stated not at this time, he will also be presenting to the Township Trustees. Lynn asked if there are any current negotiations going on with Northwest Water & Sewer with Grand Rapids. Mayor stated there is probably talk about it but there is nothing pertinent. Lynn asked if there are any ongoing negotiations with Chad Hoffman for contractor. Mayor does not have a comment on that. Lynn asked who the Council hired at the last meeting; Estep stated Ken Taylor for zoning. Lynn asked if the Village posted the position, the Mayor stated we did not have to.

Pat Nagle came on behalf of the Revitalization Partners to clarify their purpose. Grand Rapids Revitalization Partners came together with a simple mission to bring together representatives from the major organizations serving our community in order to coordinate efforts that strengthen and grow the Village of Grand Rapids for the benefit of all residents, businesses and stakeholders. They look forward to a collaborative partnership. Estep asked if this a social group or non-profit group, Pat stated they just filed for their 501c3.

SHERIFF'S REPORT: Martha Frantz stated she lives on east Second Street and they have routine offenders that race up Second Street, she asked if the Sheriff's could park at the church parking lot. There is a white Mustang, black pickup and another unknown color truck.

MAYOR'S REPORT: Mayor attended the musical in the Town Hall last Saturday evening. It was very good and is nice to see the life in the Town Hall. There will be some things coming up for the 250th as well, so be on the lookout.

ADMINISTRATOR'S REPORT: Administrator said we had a water leak at the alley near 24034 Second Street, it was the tap saddle that was leaking. The wind blew some shingles off the Town Hall, he had Roszman come look at it for a price. The King Road meter pit project for backflow preventers should be starting in the next couple of weeks. The park called today and stated they will be taking the boards out of the canal on Thursday then called back and stated it is now happening tomorrow. We are going to have Jim Palmer come out and clean out the end of the canal by our dam. The alley by A+ Engineering is having flooding issues again, he has someone coming to give a quote for a new catch basin and new tile. The National Pavement Analysis meeting is tomorrow morning.

FISCAL OFFICER'S REPORT: Fiscal Officer gave Council a copy of the February bank rec, and everything is reconciled, gave finance committee finance reports. Fiscal Officer stated we have two first readings on the agenda and a second reading of a Resolution.

READING OF COMMUNICATIONS: None

COMMITTEES: Thiebaut discussed the Safety & Welfare committee meeting held on March 18, 2026, a copy will be posted on the website. Estep discussed the Finance, Wages & Audit committee meeting held on March 18, 2026, a copy will be posted on the website. Tolles discussed the Streets & Sidewalks committee meeting held on March 19, 2026, a copy will be posted on the website.

ORDINANCES/RESOLUTIONS: Mayor gave first reading of Ordinance 2026-2: Annual Appropriation Ordinance.

Estep made a motion, seconded by Tolles to waive the three readings of Ordinance 2026-2: Annual Appropriation Ordinance.

Votes were:	Thiebaut – yes	Grey – yes	Estep – yes
	Tolles – yes	Smith – yes	

MOTION APPROVED

Estep made a motion, seconded by Grey for passage of Ordinance 2026-2: Annual Appropriation Ordinance.

Votes were:	Thiebaut – yes	Grey – yes	Estep – yes
	Tolles – yes	Smith – yes	

MOTION APPROVED

Mayor stated Ordinance 2026-2 has passed.

Mayor gave the first reading to Resolution 2026-04: Contract to Furnish Emergency Management between Wood County, Ohio and the Village of Grand Rapids.

Mayor gave the second reading to Resolution 2026-03: Resolution Authorizing the Village of Grand Rapids to Enter Into an Agreement and Become a Member of Lake Erie West Regional Council.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

COMMENTS: Grey stated he has a copy of the next commercial, if anyone would like to stay after to review it.

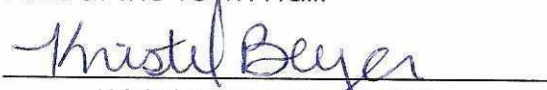
ADJOURNMENT:

Smith made a motion, seconded by Thiebaut, to adjourn.

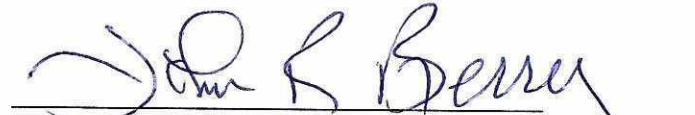
Votes were:	Grey – yes	Estep – yes	Tolles – yes
	Smith – yes	Thiebaut – yes	

MOTION APPROVED

The meeting was adjourned. The next scheduled meeting is April 13, 2026 at 6:00 P.M. at the Town Hall.



 Kristel Beyer, Fiscal Officer



 John Berry, Mayor

All formal actions of the Council of The Village of Grand Rapids concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

March 6, 2026 - March 19, 2026 Bills

Municipal Utilities	\$13,986.64	Wholesale Water
McCabe Outdoor	\$65.04	Mower Battery
The Blade	\$918.46	Job Posting
Aim Media	\$109.68	Job Posting
Frontier	\$666.91	Landline Phone/Fax
Verizon	\$106.36	Cell Phones
Casa Bella	\$240.00	Public Restroom Cleaning
Huntington Credit Card	\$174.75	Drano, anchor for lift station and sodium bicarbonate
Howards Friendly Service	\$437.05	Backhoe Tire
Cam-Tech	\$950.00	Jet trailer service to clear tree roots from stormline
Total	\$17,654.89	