



MEETING MINUTES

GRAND RAPIDS COUNCIL

REGULAR SESSION



Held: June 22, 2026

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The Council of The Village of Grand Rapids convened in regular session from 6:00 P.M. to 6:35 P.M. in the Town Hall. President Pro Tempore Rachel Smith called the meeting to order with the following members and visitors present:

Rachel Smith – Present	Sean Thiebaut - Present
Doug Grey – Present	Rick Tolles – Present
Louise Estep – Present	Jody Donsbach – Absent

Estep made a motion seconded by Tolles to excuse Jody Donsbach from tonight's meeting.

Votes were:	Tolles – yes	Grey – yes	Estep – yes
	Thiebaut – yes	Smith – yes	

MOTION APPROVED

EMPLOYEES: Jeremy Weaver and Kristel Beyer

VISITORS: Joe Schroeder, Stephanie Ringler and Lynn Sylvain

MINUTES: Estep made a motion, seconded by Thiebaut, to approve the minutes of the regular meeting held on June 8, 2026. President Pro Tempore stated if there are no questions, they will be accepted as presented.

BILLS:

Estep made a motion, seconded by Grey to approve the bills from June 5 – June 18, 2026 in the amount of \$39,504.85.

Votes were:	Grey – yes	Estep – yes	Thiebaut - yes
	Smith – yes	Tolles - yes	

MOTION APPROVED

Estep asked about the master meter upgrades, Administrator stated it was for King Road project. Tolles asked if the Town Hall toilet replacement was for the women's restroom, Administrator said yes.

INTRODUCTION OF VISITORS APPEARING BEFORE COUNCIL:

Sylvain asked if the Village Solicitor has been notified that the Village refused to turn off water at two of her property addresses. Administrator stated that is not accurate the valves need replaced to be able to shut them off. This is on their list of things to get done. Sylvain asked if a hearing has been scheduled to go over her water bills, President Pro Tempore stated a meeting has not been scheduled. Sylvain asked if one would be scheduled. Estep stated in regards to the email response to Sylvain on January 16th, it states "the new owner called the office to start service this week for 23912 Second Street, you will get a prorated final bill for this property at the next billing." Estep asked Fiscal Officer if that happened, Fiscal

Officer said yes, Sylvain stated unfortunately the water was not shutoff on 12/1 and that is what she is being billed for. Sylvain stated she requested it to be turned off and the fact that they couldn't should not be her liability, this is what she wants a hearing on. Estep asked for Sylvain to email the outstanding issues because the email that was sent back and forth in January appeared to be all taken care of. Sylvain stated the outstanding issues were defined in the document. Smith stated they would take that into consideration.

Joe Schroeder had a few questions on the proposed hospitality tax. He stated he was in favor of it but we have lost our two bed and breakfasts in town. He wondered if this is a good time to look at this. Estep stated that there are some Airbnb's in the residential area. Right now the Solicitor will be getting back to us with a draft and then they will have a meeting to discuss further. Joe stated he would bring his questions to that meeting.

Stephanie Ringler said she is Joe Schroeder's business partner. Their customers come in and have been recently talking about the restrooms. It seems the soap continues to be empty. She visited the restrooms and they seem to smell, the sink was clogged, there were cobwebs and they just do not look clean. Grey stated him and Estep visited them last week, they are concerned they are not being cleaned well enough by the company. Administrator stated new soap dispensers have been ordered and pump hand soaps have been placed in the restrooms already. Stephanie stated the other item that gets mentioned is why the fountain does not work; Administrator stated the water has been shut off because it keeps getting vandalized. Grey stated we are aware of it and they will be keeping an eye on it.

SHERIFF'S REPORT: Deputy stated they got notified of a loud group of vehicles and he did talk to them and they were understanding.

MAYOR'S REPORT: None

ADMINISTRATOR'S REPORT:

Administrator said the boat docks are in, the womens toilet was replaced in the Town Hall, the fence at the tennis courts will be coming down on Thursday. He has a call into Ohio Paving to determine when they will start. Administrator stated we had some tree branches fall at the park and wanted to thank Mike Bailey for helping clean up. Duffey Concrete will be back next week to grind the rest of the sidewalks downtown. He is waiting on a call back from Strayer on when they will start the sidewalk project. Administrator stated we have a meeting tomorrow with Kleinfelder to discuss the street project. Estep asked about the flashing stopsigns, Administrator stated he is hoping in the next couple of weeks.

ZONING INSPECTOR'S REPORT: None

FISCAL OFFICER REPORT: Fiscal Officer stated we have a first reading of a Resolution to amend the sidewalk fund. Also, a first reading of an Ordinance adopting a Cyber Security Policy. Grey asked if there will be training they will all have to go through, Fiscal Officer stated yes, Dave from OhioFIT will be sending out an email to start trainings on cyber security to help the Village to be in compliance with the new state law.

READING OF COMMUNICATIONS: None

COMMITTEES: None

ORDINANCES/RESOLUTIONS:

President Pro Tempore gave the first reading to Resolution 2026-09: A Resolution Amending Appropriation Ordinance 2026-2.

Estep made a motion seconded by Thiebaut to suspend the readings for Resolution 2026-09 due to needing to get the sidewalk project going.

Votes were:	Estep – yes	Thiebaut – yes	Smith – yes
	Tolles – yes	Grey – yes	

MOTION APPROVED

Estep made a motion seconded by Tolles for passage of Resolution 2026-09: A Resolution Amending Appropriation Ordinance 2026-2.

Votes were:	Thiebaut – yes	Smith – yes	Tolles – yes
	Grey – yes	Estep – yes	

MOTION APPROVED

Resolution 2026-09 has passed.

President Pro Tempore gave the first reading to Ordinance 2026-7: An ordinance adopting a cybersecurity policy for the Village of Grand Rapids, Ohio, in accordance with Ohio Revised Code 9.64.

Estep stated the policy refers to us as a township but needs to be changed to the Village. Fiscal Officer will get that changed. Estep made a motion seconded by Grey to suspend the readings for Ordinance 2026-7 due to the end of June deadline.

Votes were:	Smith – yes	Tolles – yes	Grey – yes
	Estep – yes	Thiebaut – yes	

MOTION APPROVED

Estep made a motion seconded by Thiebaut for passage of Ordinance 2026-7 with amending verbiage from township to village in the policy.

Votes were:	Tolles – yes	Grey – yes	Estep -yes
	Thiebaut – yes	Smith – yes	

MOTION APPROVED

Ordinance 2026-7 has passed.

President Pro Tempore gave second reading to Ordinance 2026-05: An Ordinance establishing a designated outdoor refreshment area (DORA) within the Village of Grand Rapids, Ohio, specifically along Front Street from Mill Street to Beaver Street,

including the Ohio & Erie Canal Towpath within these boundaries.

President Pro Tempore gave third reading to Ordinance 2026-3: Ordinance Creating the Storm Sewer Rental Fund and the Storm Sewer Capital Fund and Declaring an Emergency. Estep made a motion seconded by Smith to table Ordinance 2026-3.

Votes were: Tolles – yes
Thiebaut – yes

Grey – yes
Smith – yes

Estep – yes

MOTION APPROVED

Ordinance 2026-3 has been tabled.

President Pro Tempore gave third reading to Resolution 2026-07: Resolution Transferring Previously Appropriated Funds. Estep made a motion seconded by Tolles to table Resolution 2026-07.

Votes were: Grey – yes
Smith – yes

Estep – yes
Tolles – yes

Thiebaut – yes

MOTION APPROVED

Resolution 2026-07 has been tabled.

President Pro Tempore gave third reading to Resolution 2026-08: Resolution to Make a Transfer for Current Expenses and Other Expenditures of the Village of Grand Rapids, State of Ohio, for the Year 2026. Estep made a motion seconded by Thiebaut to table Resolution 2026-08.

Votes were: Estep – yes
Tolles – yes

Thiebaut – yes
Grey – yes

Smith – yes

MOTION APPROVED

Resolution 2026-08 has been tabled.

President Pro Tempore gave third reading to Ordinance 2026-4: Ordinance Authorizing the Assignment and Assumption Agreement with the Northwestern Water and Sewer District and Declaring an emergency. Estep made a motion seconded by Theibaut to table Ordinance 2026-4.

Votes were: Thiebaut – yes
Grey – yes

Smith – yes
Estep – yes

Tolles – yes

MOTION APPROVED

Ordinance 2026-4 has been tabled.

UNFINISHED BUSINESS: Estep stated she wanted to discuss options for speed bumps but this can be discussed at the Streets Committee tomorrow. Grey stated he has seen some in different communities, they have islands that slows the traffic down to go around. Estep said we were discussing Second Street and Bridge Street because we have had complaints on these streets for traffic speeding. Grey asked if the questions Linda Henderson had from the last meeting were answered. Fiscal Officer said yes, she reached out to the District and they bill the same way as the Village. The District would bill the master meter and if they want to separately meter their residnets they would be responsible for that.

NEW BUSINESS: None

COMMENTS: Thiebaut stated the Governor signed the budget bill last week and the Village received \$300,000 for improvements to the Town Hall. He wanted to thank everyone in the community and everyone at this table for helping to get this grant through in such a short time line. He thanked Estep for taking this project by the horns. Estep stated we received so many letters of support and it took a lot of people to make this happen. Thiebaut said this is a great example on how the elected leaders can work together with the community.

Grey said he knows why the water fountain is off but do we want to leave it off. Administrator suggested going back to a push button drinking fountain, he will be looking into it. Grey stated him and Estep also discussed installing better mirrors in the restrooms, Estep said she found some mirrors she can send out to council.

ADJOURNMENT:

Grey made a motion, seconded by Thiebaut, to adjourn.

Votes were: Smith – yes

Tolles -yes

Grey - yes

Estep -yes

Thiebaut - yes

MOTION APPROVED

The meeting was adjourned. The next scheduled meeting is July 13, 2026 at 6:00 P.M. at the Town Hall.

Kristel Beyer, Fiscal Officer

Rachel Smith, President Pro Tempore

All formal actions of the Council of The Village of Grand Rapids concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.