



APPLICATION FOR USE OF PUBLIC PROPERTY FOR NON-PROFIT ORGANIZATIONS TO SPONSOR ACTIVITIES AND EVENTS

Village of Grand Rapids
PO Box 309
Grand Rapids, OH 43522
(419) 832-5305

SPONSORING ORGANIZATION: _____

Contact Person: _____

Address: _____ Phone: _____

City: _____ St.: _____ Zip: _____

Email: _____

NAME AND DESCRIPTION OF EVENT:

Four horizontal lines for writing the name and description of the event.

Date of Event: _____ Estimated Attendance: _____

Hours: _____ am/pm to _____ am/pm
(circle) (circle)

Additional Parking Required? [] Yes [] No Will there be Food Trucks? [] Yes [] No

Additional Parking Area Location: _____ How many Food Trucks? _____

Requested Location: _____

Clean-up of the area within 24 hours shall be the responsibility of the organization. The organization shall return the area to the condition before the event.

The use of motorized vehicles on all grass areas is limited to golf carts, John Deere Gators or equivalent, or smaller vehicles. All vehicles shall have turf tires. If in doubt, contact the Village before planning the event.

Please attach a copy of your Organization's liability insurance. If this application is approved, the Village will need to be included as an Additional Insured party for this event.

Please plan to attend a Council meeting to review your application prior to approval.

I agree to abide by Policy #98-1 and the items listed above:

Signature _____ Date _____

For Village Use Only:
Permit # _____
Approving Signature: _____
Approved: _____
Denied: _____